



SHASTA COUNTY

Water Agency

1450 Court Street, Suite 308B
Redding, California 96001-1673
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Supervisor Joe Chimenti, District 1
Supervisor Leonard Moty, District 2
Supervisor Mary Rickert, District 3
Supervisor Steve Morgan, District 4
Supervisor Les Baugh, District 5

AGENDA

REGULAR MEETING OF THE WATER AGENCY

Tuesday, October 1, 2019

9:00 AM or as soon thereafter as may be heard

The Water Agency welcomes you to its meetings which are scheduled for Tuesdays at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: CONSENT CALENDAR: These matters include routine financial and administrative actions and are usually approved by a single majority vote. REGULAR CALENDAR: These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

TO ADDRESS THE BOARD : Members of the public may directly address the Water Agency on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Water Agency provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Water Agency. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available at the following locations: (1) online at http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf, (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Water Agency to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

The Shasta County Board of Supervisors does not receive any additional compensation or stipend for acting as the Shasta County Water Agency.

CALL TO ORDER

PUBLIC COMMENT PERIOD - OPEN TIME

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Water Agency. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Water Agency, please provide a minimum of ten copies.

CONSENT CALENDAR

SDC 1 Water Agency

Approve a budget amendment transferring appropriations in the amount of \$35,000 in the Shasta County Water Administration budget to fund a trans-out to County Service Area (CSA) No. 2-Sugarloaf Water, to outfit a new well.

General Fund Impact

4/5 Vote Required

ADJOURN

COMMUNICATIONS received by the Water Agency are on file and available for review in the Clerk of the Board's Office.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@co.shasta.ca.us. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Water Agency meetings, please call Clerk of the Board (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.

The Water Agency meetings are viewable on Shasta County's website at www.co.shasta.ca.us. Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673. This document and other Water Agency documents are available online at www.co.shasta.ca.us.

REPORT TO SHASTA WATER AGENCY

BOARD MEETING DATE: October 1, 2019

CATEGORY: CONSENT CALENDAR-1.

SUBJECT:

Water Agency Budget Amendment

DEPARTMENT: Water Agency

Supervisory District No. : All

DEPARTMENT CONTACT: Pat Minturn, Chief Engineer, (530) 225-5661

STAFF REPORT APPROVED BY: Pat Minturn, Chief Engineer

Vote Required?	General Fund Impact?
4/5 Vote Required	General Fund Impact

RECOMMENDATION

Approve a budget amendment transferring appropriations in the amount of \$35,000 in the Shasta County Water Administration budget to fund a trans-out to County Service Area (CSA) No. 2-Sugarloaf Water, to outfit a new well.

SUMMARY

Water Agency assistance is proposed to secure a reliable water supply for CSA No. 2-Sugarloaf Water.

DISCUSSION

CSA No. 2-Sugarloaf Water serves 64 customers near Lakehead. The system is supplied by a well and a spring. These sources have been lacking in water quality and quantity. The well was recently upgraded to meet current treatment standards. The spring treatment works remain obsolete but have been pressed into service to meet demand. A boil water notice has been in effect since last summer.

The County recently obtained a grant to drill another well (Well #2). The well has been drilled, developed and tested with good results. A grant from the Water Agency is proposed to outfit Well #2 with treatment and control works and tie it into the system. The spring source will be shut off and the boil notice will be lifted.

ALTERNATIVES

The Board may decline to approve the budget amendment. Well #2 will remain offline and the boil notice will remain in effect.

OTHER AGENCY INVOLVEMENT

The Auditor-Controller will process the budget amendment upon Board approval. The County Administrative Office has reviewed this recommendation.

FISCAL IMPACT

The total cost of this project is estimated to be \$60,000. The Adopted FY 2019/20 Water Agency Administration budget includes appropriations of \$25,000 for a transfer to the CSA. The recommended budget amendment will increase the transfer

to \$60,000. The transfer will cause the Water Agency fund to be in a negative cash position until the December property tax allocation.

ATTACHMENTS:

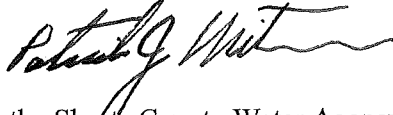
Description	Upload Date	Description
Shasta Water Agency Budget Memo	9/18/2019	Shasta Water Agency Budget Memo

**COUNTY
OF
SHASTA**

DEPARTMENT OF PUBLIC WORKS

Pat Minturn, Director

MEMORANDUM

DATE September 18, 2019 FAF 020004
TO Brian Muir, Auditor-Controller
FROM Pat Minturn, Director 
SUBJECT Budget Amendment for the Shasta County Water Agency

A budget amendment is requested in the Shasta County Water Agency Budget Unit 00371. The purpose of this budget amendment is to increase and decrease appropriations by \$35,000.

After preparing the budget transfer document, would you please forward it to the CAO's office for approval. It is our intention to present this to the Board of Supervisors for approval on October 1, 2019. Thank you for your assistance in this matter.

PJM/kdc

Attachment

email: Jenn Duval, CAO Administrative Analyst

County of Shasta

Budget Amendment

Shasta County Water Agency

DEPARTMENT NAME

APPROPRIATIONS
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00371	096375	Tran Out CSA #2 Sugarloaf Water	25,000	60,000	35,000
00371	034800	Professional & Special Services	77,000	42,000	(35,000)
					-
					-
					-
TOTAL					-

REVENUE
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-