



SHASTA COUNTY

BOARD OF SUPERVISORS

1450 Court Street, Suite 308B
Redding, California 96001-1673
(530) 225-5557
(800) 479-8009
(530) 225-5189 FAX

Supervisor David A. Kehoe, District 1
Supervisor Leonard Moty, District 2
Supervisor Mary Rickert, District 3
Supervisor Steve Morgan, District 4
Supervisor Les Baugh, District 5

AGENDA

REGULAR MEETING OF THE BOARD OF SUPERVISORS

Tuesday, April 17, 2018, 9:00 AM

The Board of Supervisors welcomes you to its meetings which are regularly scheduled for each Tuesday at 9:00 a.m. in the Board of Supervisors Chambers on the second floor of the Shasta County Administration Center, 1450 Court Street, Suite 263, Redding, California. Your interest is encouraged and appreciated.

The agenda is divided into two sections: **CONSENT CALENDAR:** These matters include routine financial and administrative actions and are usually approved by a single majority vote. **REGULAR CALENDAR:** These items include significant financial, policy, and administrative actions and are classified by program areas. The regular calendar also includes "Scheduled Hearings," which are noticed hearings and public hearings, and any items not on the consent calendar.

TO ADDRESS THE BOARD: Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. In addition, the Board of Supervisors provides the members of the public with a Public Comment-Open Time period, where the public may address the Board on any agenda item on the consent calendar before the Board's consideration of the items on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Pursuant to the Brown Act (Govt. Code section 54950, et seq.), **Board action or discussion cannot be taken** on non-agenda matters, but the Board may briefly respond to statements or questions and, if deemed necessary, refer the subject matter to the appropriate department for follow-up and/or to schedule the matter on a subsequent Board Agenda.

Persons wishing to address the Board are requested to fill out a Speaker Request Form and provide it to the Clerk before the meeting begins. Speaker Request Forms are available at the following locations: (1) online at http://www.co.shasta.ca.us/BOS/docs/Request_to_talk.pdf, (2) from the Clerk of the Board on the third floor of 1450 Court Street, Suite 308B, Redding, and (3) in the back of the Board of Supervisors Chambers. If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. When addressing the Board, please approach the rostrum, and after receiving recognition from the Chairman, give your name and comments. Each speaker is allocated three minutes to speak. **Comments should be limited to matters within the subject matter jurisdiction of the Board.**

CALL TO ORDER

Invocation: Coordinator Amarjit Singh, Gurdwara The Sikh Center

Pledge of Allegiance: Supervisor Kehoe

REGULAR CALENDAR

Members of the public may directly address the Board of Supervisors on any agenda item on the regular calendar before or during the Board's consideration of the item. Persons wishing to address the Board are requested to fill out a Speaker Request Form prior to the beginning of the meeting (forms are available from the Clerk of the Board, 1450 Court Street, Suite 308B, Redding, or in the back of the Board of Supervisors Chambers). If you have documents to present for the members of the Board of Supervisors to review, please provide a minimum of ten copies. Each speaker is allocated three minutes to speak.

BOARD MATTERS

R 1 Board Matters

Present a Certificate of Recognition to former KIXE General Manager Mike Lampella in recognition of 40 years of service (Supervisor Baugh).

No General Fund Impact

No Vote

PUBLIC COMMENT PERIOD - OPEN TIME

During the Public Comment Open Time period, the public may address the Board on any agenda item on the consent calendar and may address the Board on any matter not listed on the agenda that is within the subject matter jurisdiction of the Board of Supervisors. Persons wishing to address the Board during Public Comment Open Time are requested to fill out a Speaker Request Form and, if you have documents to present to the Board of Supervisors, please provide a minimum of ten copies.

CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and non-controversial. They may be acted upon by the Board at one time without discussion. Any Board member or staff member may request that an item be removed from the Consent Calendar for discussion and consideration. Members of the public may comment on any item on the Consent Calendar during the Public Comment Period - Open Time, which shall precede the Consent Calendar.

GENERAL GOVERNMENT

C 1 Clerk of the Board

Approve the minutes of the meeting held on April 10, 2018, as submitted.

No General Fund Impact

Simple Majority Vote

C 2 Clerk of the Board

Appoint Benjamin Hanna to the Shasta Mosquito and Vector Control District Board of Directors to fill a vacancy to expire December 2021.

No General Fund Impact

Simple Majority Vote

RESOURCE MANAGEMENT

C 3 Resource Management

Adopt a resolution which: (1) Authorizes the County of Shasta, through its Department of Resource Management, to submit a regional application for the Household Hazardous Waste Grant Program, HD31, Fiscal Year 2018-19 in the amount of \$100,000 to pilot the California Product Stewardship Council's ReFuel Your Fun Campaign on behalf of Shasta County and the Cities of Anderson, Redding and Shasta Lake; (2) authorizes the Shasta County Director of Resource Management, or his/her designee, to execute on behalf of the County, all grant-related documents, including but not limited to, applications, payment requests, agreements, and amendments, necessary to secure grant funds and to implement the approved grant project; and (3) provides the resolution will be effective from the date of approval through September 30, 2021.

No Additional General Fund Impact**Simple Majority Vote****REGULAR CALENDAR, CONTINUED****GENERAL GOVERNMENT****R 2 Administrative Office**

(1) Receive a legislative update and consider action on specific legislation related to Shasta County's legislative platform; and (2) receive Supervisors' reports on countywide issues.

No General Fund Impact**Simple Majority Vote****ADJOURN****REMINDERS**

Date:	Time:	Event:	Location:
04/24/2018	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
05/01/2018	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
05/08/2018	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
05/10/2018	2:00 p.m.	Planning Commission	Board Chambers
05/15/2018	9:00 a.m.	Board of Supervisors Meeting	Board Chambers
05/22/2018	9:00 a.m.	Board of Supervisors Meeting	Board Chambers

COMMUNICATIONS received by the Board of Supervisors are on file and available for review in the Clerk of the Board's Office.

The County of Shasta does not discriminate on the basis of disability in admission to, access to, or operation of its buildings, facilities, programs, services, or activities. The County does not discriminate on the basis of disability in its hiring or employment practices. Questions, complaints, or requests for additional information regarding the Americans with Disabilities Act (ADA) may be forwarded to the County's ADA Coordinator: Director of Support Services Angela Davis, County of Shasta, 1450 Court Street, Room 348, Redding, CA 96001-1676, Phone: (530) 225-5515, California Relay Service: (800) 735-2922, Fax: (530) 225-5345, E-mail: adacoordinator@co.shasta.ca.us. Individuals with disabilities who need auxiliary aids and/or services for effective communication in the County's programs and services are invited to make their needs and preferences known to the affected department or the ADA Coordinator. For aids or services needed for effective communication during Board of Supervisors meetings, please call Clerk of the Board (530) 225-5550 two business days before the meeting. This notice is available in accessible alternate formats from the affected department or the ADA Coordinator. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format.

The Board of Supervisors meetings are viewable on Shasta County's website at www.co.shasta.ca.us.

Public records which relate to any of the matters on this agenda (except Closed Session items), and which have been distributed to the members of the Board, are available for public inspection at the office of the Clerk of the Board of Supervisors, 1450 Court Street, Suite 308B, Redding, CA 96001-1673.

This document and other Board of Supervisors documents are available online at www.co.shasta.ca.us.

REPORT TO SHASTA COUNTY BOARD OF SUPERVISORS

BOARD MEETING DATE: April 17, 2018

CATEGORY: Consent - General Government-1.

SUBJECT:

4/10/18 Draft Minutes

DEPARTMENT: Clerk of the Board

Supervisory District No. : ALL

DEPARTMENT CONTACT: Kristin Gulling-Smith, Deputy Clerk of the Board, 530-225-5550

STAFF REPORT APPROVED BY: Mary Williams, Chief Deputy Clerk of the Board

Vote Required?	General Fund Impact?
Simple Majority Vote	No General Fund Impact

RECOMMENDATION

Approve the minutes of the meeting held on April 10, 2018, as submitted.

SUMMARY

n/a

DISCUSSION

n/a

ALTERNATIVES

n/a

OTHER AGENCY INVOLVEMENT

n/a

FINANCING

There is no General Fund impact associated with this action.

ATTACHMENTS:

Description	Upload Date	Description
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April 10, 2018

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, April 10, 2018

REGULAR MEETING

9:00 a.m.: Chairman Baugh called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Rickert
District No. 4 - Supervisor Morgan
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Administrative Board Clerk - Trisha Boss
Administrative Board Clerk - Kristin Gulling-Smith
Administrative Board Clerk - Courtney Mathews

INVOCATION

Invocation was given by Reverend Mary Mitchell, Center for Spiritual Living.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Baugh.

REGULAR CALENDAR

BOARD MATTERS

APRIL 2018 EMPLOYEE OF THE MONTH
CHILD SUPPORT SERVICES DEPARTMENT

April 10, 2018

CHILD SUPPORT SPECIALIST II
LIZETTE RAMOS
RESOLUTION NO. 2018-030

At the recommendation of Child Support Services Director Terri Morelock, and by motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors adopted Resolution No. 2018-030, which recognizes Child Support Services Department, Child Support Specialist II, Lizette Ramos as Shasta County's Employee of the Month for April 2018.
(See Resolution Book No. 60)

PROCLAMATION: NATIONAL SERVICE RECOGNITION DAY
APRIL 3, 2018

At the recommendation of Supervisor Baugh and by motion made, seconded (Morgan/Rickert), and unanimously carried, the Board of Supervisors adopted a proclamation which designates April 3, 2018 as "National Service Recognition Day" in Shasta County (Supervisor Baugh). Dignity Health Senior Corps Director Tina Brown and Executive Director of Connected Living Jennifer Powell were present to accept the Proclamation.

PROCLAMATION: FAIR HOUSING MONTH
APRIL 2018

At the recommendation of Supervisor Kehoe, and by motion made, seconded (Kehoe/Moty), and unanimously carried, the Board of Supervisors adopted a proclamation which designates April 2018 as "Fair Housing Month" in Shasta County. Lauren Sanchez, Legal Services of Northern California gave a presentation on Fair Housing Overview. Laura Burch, Director of Housing and Community Action, was present to accept the proclamation.

PUBLIC HEALTH ADVISORY BOARD: APPOINTMENTS

Director of Public Health Terri Fields-Hosler stated the importance of the Public Health Advisory Board (PHAB) and reminded the Board of Supervisors that PHAB members serve voluntarily. PHAB Board Member Linda Heick Kilzer presented an annual report on PHAB activities.

By motion made, seconded (Rickert/Moty), and unanimously carried, the Board of Supervisors took the following actions for the Public Health Advisory Board (PHAB): Reappointed Carissa Ballew, Mike Mangas, and Kristie Stephens (general members) to terms to expire March 2021; appointed Laura Dougan (general member) to a term to expire March 2021; and receive an annual year-end report on the Public Health Branch and PHAB activities.

PROCLAMATION: HIGH SCHOOL VOTER EDUCATION WEEK
APRIL 15-28, 2018 & SEPTEMBER 16-29, 2018

April 10, 2018

At the recommendation of the County Clerk/Registrar of Voters Cathy Darling Allen, and by motion made, seconded (Rickert/Moty), and unanimously carried, the Board of Supervisors adopted a proclamation which designates April 12-28, 2018 and September 16-29, 2018 as "High School Voter Education Week" in Shasta County.

PRESENTATIONS

CLERK/REGISTRAR OF VOTERS NEW VOTING SYSTEM

Received a presentation from Cathy Darling Allen, Shasta County Clerk/Registrar of Voters, regarding the new voting system.

In response to questions by Supervisor Rickert, Ms. Darling Allen stated that 75 percent of voters are voting from home.

In response to questions by Supervisor Kehoe, Ms. Darling Allen stated absentee ballots will be counted on large multi-feed scanners.

PUBLIC COMMENT PERIOD - OPEN TIME

Monique Welin spoke in regards to the Woodlands Housing Project.

CONSENT CALENDAR

Supervisor Morgan declared that his wife is on the City Counsel for the City of Shasta Lake, and that in regards to the agreement with the City of Shasta Lake to administer a housing rehabilitation program, he does not feel a conflict of interest exists.

By motion made, seconded (Rickert/Moty), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Approved and authorized the Chairman to sign the County claims list in the amount of \$2,585, as submitted. (Auditor-Controller)

Approved the minutes of the meeting held on March 27, 2018, as submitted. (Clerk of the Board)

Appointed Supervisor Morgan and Jeff Avery (public member) to the Shasta County Consolidated Oversight Board. (Clerk of the Board)

April 10, 2018

Adopted Resolution 2018-031 which: Repealed Resolution No. 2015-130; and amended the Shasta County Conflict of Interest Code and Designated Positions. (County Counsel)

Approved and authorized the Chairman to sign a retroactive amendment, effective February 23, 2018, to the agreement with California Locums P.C. to provide locum tenens psychiatrists and nurse practitioners which increases maximum compensation by \$561,000, from \$876,000 to \$1,437,000, during the entire term of the agreement and extends the end date of the agreement from February 22, 2018 to June 30, 2019. (Health and Human Services Agency-Adult Services)

Approved and authorized the Chairman to sign a renewal agreement with the City of Redding, through its Police Department, in an amount not to exceed \$301,638 to provide investigative services for crimes against elder and dependent adults for the period July 1, 2018 through June 30, 2021. (Health and Human Services Agency-Adult Services)

Approved and authorized the Chairman to sign a renewal agreement with Charis Youth Center in an amount not to exceed \$300,000 to provide mental health services to eligible children for the period July 1, 2018 through June 30, 2019, with two automatic one-year renewals. (Health and Human Services Agency-Children's Services)

Took the following actions: Approved acceptance of a donation of injury prevention safety equipment valued at approximately \$8,000 for Shasta County adults and children from the California Department of Public Health; and authorized the Health and Human Services Public Health Branch to distribute the equipment to the community through various programs. (Health and Human Services Agency-Public Health)

Regarding the retroactive application, effective January 2, 2018, for the Public Health Laboratory recertification with the California Department of Public Health, approved and authorized the Chairman to sign the: Disclosure of Ownership and Control Interest Statement; and Laboratory Testing Declaration. (Health and Human Services Agency-Public Health)

Approved and authorized the Chairman to sign an amendment, effective date of signing, to revenue agreement, No. PS-2139, with the Far Northern Regional Center to enable the Health and Human Services Agency-Regional Services-Opportunity Center providing services in the community to become compliant with new federal Home and Community Based Services regulations extending the end date of the term from June 30, 2018 to June 30, 2019, and retaining the maximum compensation not to exceed \$264,140. (Health and Human Services Agency-Regional Services)

Approved and authorized the Chairman to sign a revenue agreement with Far Northern Regional Center (FNRC) in an amount not to exceed \$5,435.55 per month to provide reimbursement for one Full-time Job Developer to provide services to FNRC clients receiving services at the Opportunity Center for the period date of signing through September 30, 2019. (Health and Human Services Agency-Regional Services)

April 10, 2018

Approved and authorized the Chairman to sign an amendment, effective the date of signing, to the agreement with the City of Shasta Lake to administer a housing rehabilitation program within the city limits of the City of Shasta Lake to extend the term through June 30, 2018. (Housing and Community Action Programs)

Adopted Resolution 2018-032 which certified that the County maintains 1,189.762 miles of road. (Public Works)

(See Resolution Book No. 60)

Adopted Resolution 2018-033 which adopted a list of projects for Fiscal Year 2018-19 funded by Senate Bill No. 1 (Beall), *Transportation Funding* (SB 1): The Road Repair and Accountability Act of 2017. (Public Works)

(See Resolution Book No. 60)

Took the following actions regarding the "Big Bend Road Slide Repair Project," Contract No. 706748: Approved and authorized the Chairman to sign an agreement with Stantec Consulting Services Inc., in an amount not to exceed \$79,999.34 (the Public Works Director may amend the agreement to increase total compensation up to 10%) to provide environmental services effective for the period from date of signing through December 31, 2021, or when a notice of completion is filed for the project, whichever comes first; and approved and authorized the Chairman to sign an agreement with Yeh and Associates Consultants, Inc., in an amount not to exceed \$84,748 (the Public Works Director may amend the agreement to increase total compensation up to 10%) to provide geotechnical services effective for the period from date of signing through December 31, 2021, or when a notice of completion is filed for the project, whichever comes first. (Public Works)

Took the following actions regarding the "Big Bend Road Slide Repair Project," Contract No. 706748: Approved and authorized the Public Works Director to sign a Third Party Request to Use PG&E Real Property application; authorized a one-time payment of an administrative fee of \$1,000 to PG&E; and approved and authorized the Public Works Director to sign a license agreement as applicable for property access for a term not to exceed ten years from date of signing and any amendments to the agreement, so long as the agreement and any amendments are approved by County Counsel and Risk Management, providing the agreement and all such amendments otherwise comply with Administrative Policy 6-101, *Shasta County Contracts Manual*. (Public Works)

Approved and authorized the Chairman to sign a Programmatic Agreement with the California Department of Transportation (Caltrans) and the California State Historic Preservation Officer (SHPO) with no compensation for the Cassel-Fall River Road at Pit River Bridge Replacement Project (the Project) effective upon the date of signing by Caltrans and the SHPO, for a period of five years, or upon completion of the Project, whichever comes first. (Public Works)

April 10, 2018

On behalf of County Service Area (CSA) No. 6-Jones Valley Water, approved and authorized the Chairman to sign an amendment, effective date of signing, to the agreement with PACE Engineering, Inc. to increase compensation by \$25,100, for a new total not to exceed \$154,000, and to retain the term July 18, 2017 through July 17, 2020, to provide additional design services to add a backwash pump and design for a new Supervisory Control and Data Acquisition (SCADA) system, in addition to the existing leak detection and meter replacement project. (Public Works)

Approved and authorized the Chairman to sign a Cooperative Agreement with Caltrans in the amount of \$200,000 to provide County support for the Redding to Anderson Six-Lane Project (RASL) to widen 7.5 miles of I-5, from 4 to 6 lanes, from the City of Redding to the City of Anderson. (Public Works)

Awarded to the lowest responsive and responsible bidder, Santoro Custom Excavating and Landscaping, on a unit cost basis, the contract for the "2018 Redding Regional Septage Impoundment 1B Cleanout Project," Contract No. 207513, in the amount of \$197,490. (Public Works)

Took the following actions regarding the purchase of Self Contained Breathing Apparatus (SCBA) equipment: Approved a net zero budget amendment transferring appropriations in the amount of \$574,000 within the CSA #1, County Fire budget; and approved and authorized the purchase of new SCBA equipment through All Star Fire Equipment, Inc., under the California Department of General Services (DGS) contract, in the amount of \$573,243. (Public Works)

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS **LETTER IN SUPPORT OF ASSEMBLY BILL 2498**

County Executive Officer (CEO) Larry Lees presented a letter in support of Assembly Bill 2498 (Eggman), *School employees: School Social Worker Pilot Program*.

In response to questions by Supervisor Moty, CEO Lees stated the Pilot Program is funded by the state.

April 10, 2018

In response to questions by Supervisor Rickert, CEO Lees stated he is unaware of the number of social workers they are purposing.

By motion made, seconded (Kehoe/Morgan), and unanimously carried, the Board of Supervisors approved and authorized the Chairman to sign a letter in support of Assembly Bill 2498 (Eggman), *School employees: School Social Worker Pilot Program*.

Supervisor Morgan recently attended the Superior California Economic Development District meeting and the Remote Access Network Board meeting.

Supervisor Kehoe recently attended the Local Agency Formation Commission Meeting.

Supervisor Moty recently attended the California State Association of Counties meeting and the Sierra-Sacramento Valley Emergency Medical System Board meeting,

Supervisor Rickert recently attended the Local Agency Formation Commission meeting.

Supervisor Baugh recently attended the Local Agency Formation Commission meeting.

Supervisors reported on issues of countywide interest.

SCHEDULED HEARINGS

SHASTA COUNTY HOUSING AUTHORITY

HOUSING AUTHORITY

RESOLUTION NO. 2018-01 **STREAMLINED ANNUAL PUBLIC HOUSING AGENCY PLAN**

This was the time set aside to conduct a public hearing to consider adopting a resolution which confirms the Fiscal Year 2018/2018 Streamlined Annual Public Housing Agency Plan for the Shasta County Housing Authority.

The public hearing was opened, at which time no one spoke for or against the matter, and the public hearing was closed.

By motion made, seconded (Moty/Morgan), and unanimously carried, the Board of Supervisors took the following actions: adopted Resolution 2018-01 which: approved the Fiscal Year 2018/2019 Streamlined Annual Public Housing Agency (PHA) Plan for the Shasta County Housing Authority as required by the U.S. Department of Housing and Urban Development to maintain the Housing Choice Voucher rental assistance program; and approved and authorized

April 10, 2018

the Chairman to sign the PHA Certifications of Compliance with the PHA Plans and Related Regulations including Required Civil Rights Certifications.(Housing Authority) (Housing Authority Resolution File)

CLOSED SESSION ANNOUNCEMENT

Chairman Baugh announced that the Board of Supervisors would recess to a Closed Session to take the following actions:

Confer with legal counsel to discuss existing litigation entitled Katherine Garcia v. County of Shasta, Everett Jewett, et al: v. Shasta County Sheriff's Department et al., pursuant to Government Code section 54956.9, subdivision (d), paragraph (1).

10:22 a.m.: The Board of Supervisors recessed to Closed Session.

11:08 a.m.: The Board of Supervisors returned from Closed Session and reconvened in Open Session with all Supervisors, County Executive Officer/Clerk of the Board Larry Lees, and County Counsel Rubin E. Cruse, Jr. present.

REPORT OF CLOSED SESSION ACTIONS

County Counsel Rubin E. Cruse, Jr. reported that the Board of Supervisors met in Closed Session to discuss existing litigation; reportable action was taken:

In the matter of Katherine Garcia v. County of Shasta, a case involving the alleged failure to accommodate and disability discrimination, the Board, by a 5-0 vote, gave approval to legal counsel to defend this action and authorized the County Counsel's Office to assign the defense in this case to Best Best & Krieger.

11:09 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

LAWRENCE G. LEES

April 10, 2018

Clerk of the Board of Supervisors

By _____
Deputy

DRAFT

REPORT TO SHASTA COUNTY BOARD OF SUPERVISORS

BOARD MEETING DATE: April 17, 2018

CATEGORY: Consent - General Government-2.

SUBJECT:

Appointment to Shasta Mosquito and Vector Control District.

DEPARTMENT: Clerk of the Board

Supervisory District No. : All

DEPARTMENT CONTACT: Mary Williams, Chief Deputy Clerk of the Board (530)225-5550

STAFF REPORT APPROVED BY: Mary Williams, Chief Deputy Clerk of the Board

Vote Required?	General Fund Impact?
Simple Majority Vote	No General Fund Impact

RECOMMENDATION

Appoint Benjamin Hanna to the Shasta Mosquito and Vector Control District Board of Directors to fill a vacancy to expire December 2021.

SUMMARY

N/A

DISCUSSION

The Shasta Mosquito and Vector Control District (District) is a five-member Board acting under Health and Safety Code sections 2000-2093. The City of Redding, City of Anderson, and City of Shasta Lake each appoint one member. Pursuant to Health and Safety Code section 2021(b), the final two members are appointed by the Shasta County Board of Supervisors.

Vacancies on the District shall be filled pursuant to Government Code (GC) section 1779, which states the following: “A vacancy on any appointed governing board of a special district shall be filled by the appointing authority within 90 days immediately subsequent to its occurrence. If no action is taken for a period of 90 days immediately subsequent to a vacancy on such a board, the board of supervisors of the county in which the larger portion of the district is located shall have authority to fill the vacancy by appointment.” In January 2017, Shasta County Board of Supervisors appointee Dale Dondero’s term expired. A Notice of Vacancy was posted pursuant to GC 1780. The Notice of Vacancy is on file with the Clerk of the Board. Mr. Dondero notified the District that he did not intend to pursue reappointment and no other interest was received. Since no appointment was made within 90 days immediately subsequent to the vacancy occurring, the Board of Supervisors may make the appointment.

In March 2018, two individuals expressed interest in serving the remainder of this term. The District has requested that the Board of Supervisors consider the applicants and make an appointment. Chairman Baugh reviewed the letters of interest and recommends that the Board of Supervisors appoint Benjamin Hanna to fill this vacancy. Mr. Hanna resides in the District

boundaries and is a registered voter.

ALTERNATIVES

The Board may choose not to make the appointment or may choose to consider another applicant.

OTHER AGENCY INVOLVEMENT

County Counsel has reviewed the recommendation.

FINANCING

There is no General Fund impact associated with approval of the recommendation.

REPORT TO SHASTA COUNTY BOARD OF SUPERVISORS

BOARD MEETING DATE: April 17, 2018

CATEGORY: Consent - Resource Management-3.

SUBJECT:

Regional application to the California Department of Resources Recycling and Recovery for Household Hazardous Waste Grant Program, HD31, FY 2018-19.

DEPARTMENT: Resource Management

Supervisory District No. : ALL

DEPARTMENT CONTACT: Richard W. Simon, Director of Resource Management, (530) 225-5789

STAFF REPORT APPROVED BY: Richard W. Simon

Vote Required?	General Fund Impact?
Simple Majority Vote	No Additional General Fund Impact

RECOMMENDATION

Adopt a resolution which: (1) Authorizes the County of Shasta, through its Department of Resource Management, to submit a regional application for the Household Hazardous Waste Grant Program, HD31, Fiscal Year 2018-19 in the amount of \$100,000 to pilot the California Product Stewardship Council's ReFuel Your Fun Campaign on behalf of Shasta County and the Cities of Anderson, Redding and Shasta Lake; (2) authorizes the Shasta County Director of Resource Management, or his/her designee, to execute on behalf of the County, all grant-related documents, including but not limited to, applications, payment requests, agreements, and amendments, necessary to secure grant funds and to implement the approved grant project; and (3) provides the resolution will be effective from the date of approval through September 30, 2021.

SUMMARY

Household Hazardous Waste grants are competitive grants made available by the California Department of Resources Recycling and Recovery (CalRecycle), as authorized by the Public Resources Code, to help local governments establish or expand household hazardous waste collection programs. HD31 is for Small Projects Funding for FY 2018-19. Regional applicants can apply for \$100,000.

DISCUSSION

If awarded the \$100,000 in grant funds, Department of Resource Management Community Education staff, in partnership with the cities of Redding, Anderson and Shasta Lake, would work with the California Product Stewardship Council (CPSC) between fall of 2018 through September 30, 2021, to expand local implementation of the Refuel Your Fun Campaign. The campaign would encourage residents in the cities and County to recycle their one-pound disposable propane gas cylinders and to purchase refillable one-pound propane gas cylinders. CPSC and County staff would recruit and promote retailers to sell, refill, and

exchange the refillable one-pound propane gas cylinders as well as promote the program utilizing local media.

The Refuel Your Fun Campaign would accomplish the following goals:

- 1. Increase public safety. “Empty” disposable cylinders often contain a small amount of gas, posing a danger to sanitation workers due to the risk of explosions and resulting fires.
- 2. Reduce litter and the amount of potential hazardous waste going to local landfills. It is estimated that every year over four million one-pound propane cylinders are used and disposed of in California. Because of limited recycling options, the empty cylinders are often disposed of improperly in landfills, dumpsters, household trash, campsites, on roadsides, and in lakes.

ALTERNATIVES

The Board may choose to: (1) decline to adopt the resolution and not apply for the grant; or (2) ask for more information.

OTHER AGENCY INVOLVEMENT

The County Administrative Office has reviewed this recommendation. The Cities of Redding, Anderson and Shasta Lake concur with the recommendations and have submitted their Letter of Authorization authorizing Shasta County to apply and administer this program on their behalf. County Counsel has approved the resolution as to form.

FINANCING

The grant activity period is approximately three years starting in fall of 2018. The period to expend the funds ends on September 30, 2021. Reimbursement for time and materials expenses will be given in three annual installments, after a progress or final report is received and approved of by CalRecycle. The FY 2018-19 and subsequent budgets will be amended as necessary if County's application is successful and grant funding is awarded.

ATTACHMENTS:

Description	Upload Date	Description
HD31 Resolution	4/9/2018	HD31 Resolution
Letters from Cities	4/9/2018	Letters from Cities

RESOLUTION NO. 2018-

**RESOLUTION OF THE SHASTA COUNTY BOARD OF SUPERVISORS
AUTHORIZING THE DEPARTMENT OF RESOURCE MANAGEMENT, AS LEAD
AGENCY, TO SUBMIT A REGIONAL GRANT APPLICATION
FOR HD31, HOUSEHOLD HAZARDOUS WASTE RECYCLING FUNDING**

WHEREAS, Public Resources Code sections 48000 et seq. authorizes the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's efforts to reduce, reuse and recycle solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, Household Hazardous Waste Discretionary Grant, HD31, FY 2018-19 allows regional grant-funded projects; and

WHEREAS, CalRecycle grant application procedures require, among other things, a regional applicant's governing body to declare by resolution certain authorizations related to the administration of the grant.

NOW, THEREFORE, BE IT RESOLVED that the Shasta County Board of Supervisors authorizes the County of Shasta, through its Department of Resource Management, to submit a regional application for the Household Hazardous Waste Discretionary Grant, HD31, FY 2018-19, in the amount of \$100,000 to pilot the California Product Stewardship Council's ReFuel Your Fun Campaign on behalf of itself as Lead Agency and the participating jurisdictions of the Cities of Anderson, Redding, and Shasta Lake.

BE IT FURTHER RESOLVED that the Shasta County Director of Resource Management, or his/her designee, is hereby authorized and empowered to execute on behalf of the County of Shasta, through its Department of Resource Management, all grant-related documents, including, but not limited to, applications, payment requests, agreements, and amendments necessary to secure grant funds and to implement the approved grant project.

BE IT FURTHER RESOLVED that these authorizations are effective from the date of approval through September 30, 2021.

AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSE:

LES BAUGH, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy



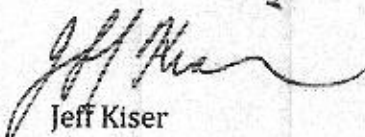
March 12, 2018

RE: Letter of Authorization for HD31 Grant Application

I am the City Manager of the City of Anderson. I am authorized to contractually bind the City of Anderson. Pursuant to this authority, I hereby authorize the County of Shasta to submit a regional application and act as Lead Agency on behalf of the City of Anderson. The County of Shasta is hereby authorized to execute all documents necessary to implement the project and secure payment under the Household Hazardous Waste Grant Program (FY18-19) HD31

This authorization is effective until September 30, 2021.

Sincerely,


Jeff Kiser
City Manager

City Manager's Office
1887 Howard Street
Anderson, CA 96007

www.ci.anderson.ca.us

Phone: (530) 378-6646
Fax: (530) 378-6648



PO BOX 777 | 1650 Stanton Dr.
Shasta Lake, CA 96019
(530) 275-7400



www.cityofshastalake.org

March 12, 2018

Collette Streight
Community Education Specialist
Shasta County Department of Resource Management
1855 Placer Street
Redding, CA 96001

RE: Letter of Authorization for HD31 Grant Application

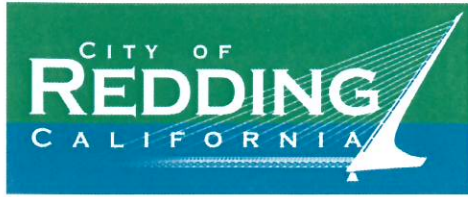
I am the City Manager of Shasta Lake. I am authorized to contractually bind Shasta Lake. Pursuant to this authority, I hereby authorize the County of Shasta to submit a regional application and act as Lead Agency on behalf of Shasta Lake. The County of Shasta is hereby authorized to execute all documents necessary to implement the project and secure payment under the Household Hazardous Waste Grant Program (FY18-19) HD31.

This authorization is effective until September 30, 2021.

Sincerely,

A handwritten signature in blue ink, appearing to read "John N. Duckett, Jr.".

John N. Duckett, Jr.
City Manager



CITY OF REDDING

777 CYPRESS AVENUE, REDDING, CA 96001

P.O. Box 496071, REDDING, CA 96049-6071

OFFICE OF THE CITY MANAGER

BARRY TIPPIN, CITY MANAGER

SHERI DEMAAGD, ASSISTANT CITY MANAGER

April 2, 2018

RE: Letter of Authorization for HD31 Grant Application

I am the City Manager of Redding. I am authorized to contractually bind the City of Redding. Pursuant to this authority, I hereby authorize the County of Shasta to submit a regional application and act as Lead Agency on behalf of the City of Redding. The County of Shasta is hereby authorized to execute all documents necessary to implement the project and secure payment under the Household Hazardous Waste Grant Program (FY18-19) HD31.

This authorization is effective until September 30, 2021.

Signed 

Barry Tippin, City Manager
777 Cypress Ave.
Redding, CA 96001
530-225-4060