

**FIRST AMENDMENT TO THE AGREEMENT BETWEEN
THE COUNTY OF SHASTA AND NORTHERN VALLEY CATHOLIC SOCIAL
SERVICE, INC. FOR THE ADMINISTRATION AND IMPLEMENTATION OF A
SUPPORTIVE HOUSING PROGRAM ENTITLED PARTICIPANTS' ACTIONS TO
HOUSING (PATH)**

This First Amendment is entered into between the County of Shasta ("County"), a political subdivision of the State of California, and Northern Valley Catholic Social Service, Inc., a California corporation ("Consultant") (collectively, the "Parties" and individually a "Party").

RECITALS

WHEREAS, County and Consultant have previously entered into an agreement on July 1, 2015 to provide the administration and implementation of a Supportive Housing Program entitled *Participant's Actions To Housing (PATH)* ("Agreement"); and

WHEREAS, County and Consultant desire to amend the Agreement to revise budget line items and allow the Chief Probation Officer to have limited authority to sign amendments, retaining the maximum compensation of \$652,166 and the term of the agreement through June 30, 2016, with two automatic one-year renewals;

NOW, THEREFORE, the Agreement is amended as follows:

I. Paragraphs A. and B. of Section 3. Compensation of the Agreement is amended as of the effective date of this First Amendment to read as follows:

Section 3. COMPENSATION

- A. Consultant shall be paid for the services described in this agreement in accordance with the budget as prescribed in Attachment B-1, attached and incorporated herein, for the services rendered in Section 1, in an amount not to exceed \$167,166 for first year costs, \$173,000 for the second year costs, and \$180,000 for third year costs.
- B. In accordance with the budget as prescribed in Attachment B-1, for the services rendered in Section 1. P., County shall pay to Consultant each year costs a maximum of \$44,000 per Fiscal Year for all reasonable and necessary costs. In no event shall the maximum amount payable for this service exceed \$132,000.

II Paragraph B of Section 4. Billing and Payment of the Agreement is amended as of the effective date of this First Amendment to read as follows:

Section 4. BILLING AND PAYMENT

- B. In accordance with the budget as prescribed in Attachment B-1, for the Resource Fund described in Section 1.Q, Consultant shall submit to Shasta County

Probation Department one time during each Fiscal Year, an invoice for an advance payment in the amount of \$44,000. The second and third year invoices will be subject to a credit of the remainder of the previous year's fund. If there are any remaining funds from the first year, they shall be put towards the second year disbursement. If there are any remaining funds from the second year, they shall be put towards the third year disbursement. County shall make payment within 30 days of receipt of Consultant's correct and approved invoice.

III. Paragraph B of Section 7. Entire Agreement; Amendments; Headings; Exhibits/Appendices of the Agreement is amended as of the effective date of this First Amendment to read as follows:

Section 7. ENTIRE AGREEMENT; AMENDMENTS; HEADINGS; EXHIBITS/APPENDICES

- B. No changes, amendments, or alterations to this agreement shall be effective unless in writing and signed by both Parties. However, minor amendments that do not result in a substantial or functional change to the original intent of this agreement and do not cause an increase to the maximum amount payable under this agreement may be agreed to in writing between Consultant and the Chief Probation Officer, provided that the amendment is in substantially the same format as the County's standard format amendment contained in the Shasta County Contracts Manual (Administrative Policy 6-101).

IV. **REAFFIRMATION**

In all other respects, the Agreement, as amended, and any attachments, remains in full force and effect.

V. **ENTIRE AGREEMENT**

The Agreement, as amended, and any attachments, constitute the entire understanding between County and Consultant.

VI. **EFFECTIVE DATE**

Unless otherwise provided, this First Amendment shall be deemed effective as of the last date it is signed by both parties.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment to the Agreement. By their signatures below, each signatory represents that he/she has the authority to execute this First Amendment and to bind the party on whose behalf his/her execution is made.

COUNTY OF SHASTA

Date: _____

_____, Chairman

Board of Supervisors
County of Shasta
State of California

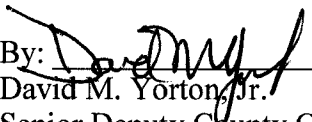
ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By: _____
Deputy


Approved as to form:

RUBIN E. CRUSE, JR

By:  2/3/17
David M. Yorton, Jr.
Senior Deputy County Counsel

CONSULTANT

Date: 1-26-17

By: 
Cathleen E. Wyatt
Executive Director

Tax I.D.#: 20-0984601

ATTACHMENT B-1

Attachment B-1

To the Supportive Housing Program Agreement between
the County of Shasta, hereinafter referred to as "County" and
Northern Valley Catholic Social Service, Inc. hereinafter referred to as "Consultant"

Northern Valley Catholic Social Service, Inc. 2400 Washington Ave. Redding, CA 96001							
Budget Period 7/1/2015 through 6/30/2018							
DIRECT EXPENSES							
			FTE	Start up	First Year	Second Year	Third Year
				Costs	Budget Amt	Budget Amt	Budget Amt
PERSONNEL EXPENSE							
Salaries & Wages:							
	Housing Director		2.50%		2,141.00	2,141.00	2,141.00
	Resource Coordinator		200.00%		85,134.00	84,314.00	88,848.00
Total Salaries & Wages				-	87,275.00	86,455.00	90,989.00
PAYROLL TAXES & BENEFITS							
	FICA						
	Unemployment Insurance						
	Workers Compensation				6,089.00	6,330.00	6,594.00
	Retirement Benefits						
	Health Insurance						
	All Fringe Benefits excluding Workers Comp.				34,498.00	40,150.00	40,899.00
Total Payroll Taxes & Benefits				-	40,587.00	46,480.00	47,493.00
Total Personnel Expense				-	127,862.00	132,935.00	138,482.00
OPERATING EXPENSE							
	Communications				1,500.00	1,500.00	1,500.00
	Office Maintenance				500.00	500.00	500.00
	Equipment Maintenance						

ATTACHMENT B-1

	Office Supplies				750.00	750.00	800.00
	Postage						
	Printing						
	Rents & Leases of Equipment						
	Rents & Leases of Structures				500.00	500.00	500.00
	Professional Services						
	Software						
	Small Tools and Equipment						
	Training Materials						
	Training Related Travel				500.00	500.00	690.00
	Travel and Mileage				3,500.00	3,500.00	3,800.00
	Utilities				150.00	150.00	150.00
	Employment Costs and Fees				100.00	100.00	100.00
	Client Cost of Care				10,000.00	10,000.00	10,000.00
	Miscellaneous (please identify)						
Total Operating Expenses			-		17,500.00	17,500.00	18,040.00
Total Direct Expenses			-		145,362.00	150,435.00	156,522.00
INDIRECT EXPENSES							
	Indirect Cost/Administrative Overhead	15.00%	of base		21,804.00	22,565.00	23,478.00
Total Contract Cost			-		167,166.00	173,000.00	180,000.00

RESOURCE FUND							
Rent Subsidies and Loan Fund					40,000.00	40,000.00	40,000.00
Administrative/Indirect		10.00%	of base		4,000.00	4,000.00	4,000.00
Total Resource Fund Expenses					44,000.00	44,000.00	44,000.00