

GRANT ELEMENTARY SCHOOL DISTRICT

**RESOLUTION #1617-09
RESOLUTION FIXING A CONFLICT OF INTEREST CODE**

WHEREAS, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

WHEREAS, the Board of Trustees of the Grant Elementary School District has previously adopted a local conflict of interest code; and

WHEREAS, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the district's conflict of interest code; and

WHEREAS, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

WHEREAS, the Grant Elementary School District has recently reviewed its positions, and the duties of each position, and has determined that changes to the current conflict of interest code are necessary; and

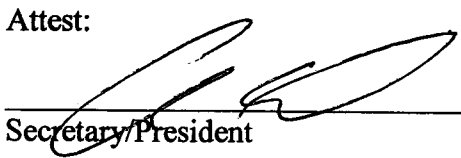
WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Grant Elementary School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS 27th day of October, 2016, by the following vote:

AYES: 4 NOES: ABSENT: 1

Attest:


Secretary/President

AGENDA ITEM

8.1.3

Grant ESD

Exhibit

Conflict Of Interest

E 9270

Board Bylaws

SAMPLE RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE

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WHEREAS, the Grant Elementary School District has recently reviewed its positions, and the duties of each position, and has determined that no changes to the current conflict of interest code are necessary; and

WHEREAS, any earlier resolutions, bylaws, and/or appendices containing the district's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

NOW THEREFORE BE IT RESOLVED that the Grant Elementary School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

Attest:

Secretary/President

Conflict of Interest Code of the Grant Elementary School District

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the district's conflict of interest code.

Board of Trustees members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the district's filing officer and/or, if so required, with the district's code reviewing body. The district's filing officer shall make the statements available for public review and inspection.

APPENDIX

Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.
- b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the district, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the district, or manufacture or sell supplies, books, machinery, or equipment of the type used by the district.

2. Category 2: A person designated Category 2 shall disclose:

- a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
- b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.

3. Full Disclosure: Because it has been determined that the district's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:

- a. Interests in real property located entirely or partly within district boundaries, or within two miles of district boundaries, or of any land owned or used by the district.

b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Positions

Designated Position Disclosure Category

Board of Trustees Members 1
Superintendent/Principal of Schools 1
Chief Business Officer 1

Disclosures for Consultants

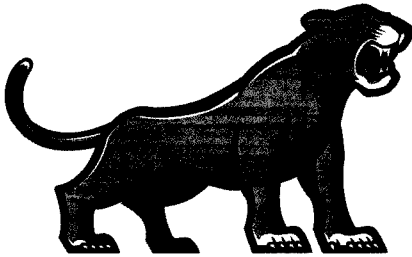
Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent/Principal. The Superintendent/Principal's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

A consultant is an individual who, pursuant to a contract with the district, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the district to enter into, modify, or renew a contract that requires district approval
5. Grant district approval to a contract that requires district approval and in which the district is a party, or to the specifications for such a contract
6. Grant district approval to a plan, design, report, study, or similar item
7. Adopt or grant district approval of district policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the district, serves in a staff capacity with the district and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the district that would otherwise be performed by an individual holding a position specified in the district's conflict of interest code. (2 CCR 18701)

Exhibit GRANT ELEMENTARY SCHOOL DISTRICT
version: Redding, California



Grant Elementary School District

"Preparing Students for the Future"

Mike Freeman, Superintendent/Principal
Trudy Pellizzari, Assistant Principal
Heather Brown, Chief Business Official
Mary Moore, Office Manager
www.grantschoolcougars.com

8835 Swasey Drive
Redding, CA 96001
(530) 243-4952
Fax (530) 243-7014

GRANT ELEMENTARY SCHOOL DISTRICT REGULAR MEETING OF THE BOARD OF TRUSTEES MINUTES

DATE: SEPTEMBER 15, 2016
PLACE: THE GRANT JUNIOR HIGH LIBRARY
TIME: 6:00 P.M. CLOSED SESSION, 6:30 P.M. OPEN SESSION/CLOSED SESSION
TO CONCLUDE THE REGULAR MEETING

NOTICE TO THE PUBLIC

Members of the School Board have an opportunity to review agenda information prior to the meeting. The President will recognize those members of the audience, during the community input portion of each agenda item, who wish to speak and may set a time limit on each person's remarks if he feels it necessary. Each person wishing to speak will be asked to identify himself/herself prior to speaking. Generally, the President will ask the public for their remarks or questions after administration has made their presentation and individual Board members have had an opportunity to speak. Items listed under "Consent Calendar" may be removed and placed on the regular agenda for further discussion and individual action.

At the President's discretion, agenda items may be considered in other than numerical order.

Materials used in support of open session items are available for review in the District office 48 hours prior to a regular Board meeting. Copies of meeting support information may be purchased at a minimal cost to you.

Auxiliary aids and services include a wide range of services that promote effective communication for individuals with disabilities. If you require such assistance, please notify this office as soon as possible. We will make every effort to give primary consideration to expressed preferences or provide equally effective means of communication to ensure equal access to Grant School District programs and events.

MISSION STATEMENT

The Grant Elementary School District is committed to building an integrated learning community based upon the principles of dignity, competence, and individual achievement. "We prepare students for the future."

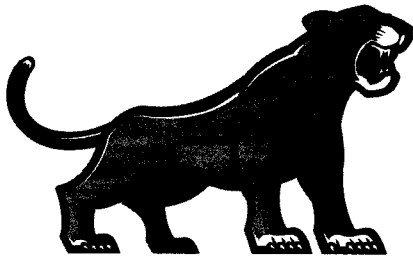
CORE VALUES

District's core values are guided by:

- ✓ *Support constant improvement in student achievement and opportunities with a shared responsibility by the District personnel and the Grant School Community.*
- ✓ *Provide a safe, secure and well maintained campus.*
- ✓ *Ensure the District's ability to achieve and maintain long and short term financial stability.*
- ✓ *Treat all stakeholders equitably, recognizing the common and diverse needs of all.*
- ✓ *Maintain the District's right to make management decisions.*

Board of Trustees

Chuck Aukland, Sami Kader, Michael Sanchez, Galen Schmidt, Bill Schueller



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1.0 6:00 OPEN SESSION 6:05p.m.

1.1 Call to Order/Establish Quorum

1.2 Approval of Closed Session Agenda:

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schueller	Mr. Schmidt	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

1.3 Public comments on Closed Session Agenda: None

Under this item, the public is invited to address the Board regarding items **listed on the Closed Session agenda**. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not listed on the agenda.

2.0 RECESS TO CLOSED SESSION: CONSIDER OR TAKE ACTION UPON THE FOLLOWING ITEMS

2.1 Closed Session Call to order by Presiding Officer Sami Kader, at 6:06 p.m.

2.2 With every item of business discussed in Closed Session pursuant to: 54957.6 Negotiations with GTA and CSEA

3.0 6:30 OPEN SESSION 6:35p.m.

3.1 Public Notice of Action Taken in Closed Session: None

4.0 PLEDGE OF ALLEGIANCE by Mrs. Sutter AND READING OF THE GESD MISSION STATEMENT from Mr. Sanchez

5.0 APPROVE SEPTEMBER 15th, 2016 MEETING AGENDA

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schueller	Mr. Schmidt	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

6.0 RECOGNITIONS & PRESENTATIONS

6.1 Student Recognition: Executive Student Council Members

President – Whitney Pulice

Vice President – Willa Davis

Secretary – Cole Phillips

Public Relations Officer – Grace Sutter

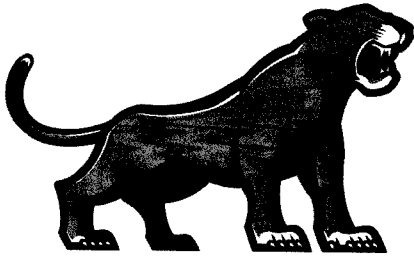
Treasurer – Emma Powell

8th Grade Senator – Mikayla Price

7th Grade Senator – Abe Freeman

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6.2 School & Community Recognition

PTO Welcome Back to School Pizza Dinner
Vista Real Estate – Back the Blue Sponsor

6.3 Monthly Celebrations & Happenings

6.4 Community Reports

Grant PTO

Mr. Freeman reported PTO approved mini grant for a 3D printer for 5th grade and they are preparing for the Harvest Festival

Centerville Education Foundation

Mr. Freeman reported CEF approved mini grant for a 3D printer for 5th grade, they are looking for new board members, and they are starting the plans for the Dinner/Auction February 25th

Sports Boosters

Mr. Freeman reported Sports Boosters is looking into continuing partnership with Positive Coaching Alliance and planning the parent/player night. The Cougar Classic is scheduled in January for grades 6th-8th and there will be no Cheer Competition

Music Boosters

Mr. Freeman reported Music Boosters are working on details for putting together an incentive trip at the end of the year and an activity at the beginning of the year

School Site Council

Did not meet in September - nothing to report. First meeting will be in October.

Grant Garden

Mr. Freeman reported Grant Garden is starting to bring grades into harvest and the first meeting with them will be Sept. 20th. The harvested produce is being taken to the cafeteria

7.0 **PUBLIC COMMENT**

7.1 Items on the Agenda: State your name and comment at this time or state your name and the item on which you will comment when it appears on the agenda.

7.2 Items not on the agenda – state your name and comment

8.0 **CONSENT AGENDA**

Note: Items listed under "Consent Agenda" may be removed and placed on the regular agenda for further discussion and individual action. Otherwise, these items receive blanket approval by the Board.

8.1 Review/Approve Consent Agenda

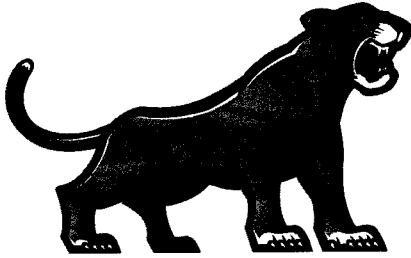
8.1.1 Approve August 18th, 2016 Board Meeting Minutes

8.1.2 Approve Payroll and Warrants

8.1.3 Approve Board Resolution #1617-07 Gann Limit

Board of Trustees

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- 8.1.4 Approve School Psychologist with RSA Agreement between North State Charter JPA and Grant School District 2016/17 School Year
- 8.1.5 Approve Personnel Employment:
Laura Morrissey, Preschool Aide
- 8.1.6 Approve Surplus of Folding Tables, Folding Chairs, and Typewriter

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Sanchez	Mr. Schmidt	Mr. Kader Mr. Sanchez Mr. Schmidt Mr. Schueller		Mr. Aukland	

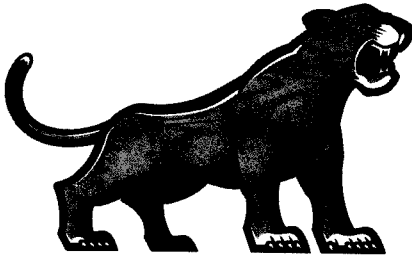
9.0 DISCUSSION/ACTION ITEMS

- 9.1 Discuss/Action *Sufficient/Insufficient Textbooks and Instructional Materials*
Open Session Public Hearing – Call to Order by Presiding Officer Sami Kader, at 6:52 p.m.
 - Take testimony from the public
 - Discuss the proposed use of fundingClose of Public Hearing Session at 6:53 p.m.
 - Approve Board Resolution #1617-08 certifying sufficient classroom materials

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schueller	Mr. Schmidt	Mr. Kader Mr. Sanchez Mr. Schmidt Mr. Schueller		Mr. Aukland	

- 9.2 Discuss *Report on CAASPP Test Results from Spring 2016*
Mr. Freeman shared results from the Spring 2016 test between Grant, the county, the state, and other local schools. Mr. Freeman is very proud of the staff and students for doing so well. Staff discussed what factors led to the success we saw. Some input was hard work of staff and students, and a school culture of excellence.

- 9.3 Discuss/Action *Approve Unaudited Actuals Financial Report per 2015-16 Year End Closing*
Mrs. Brown showed differences between budgeted and the actuals for 2015/16. She noted that the unused Prop 39 funds were sent back to the state. The district ended the year with a surplus of



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\$240,510. She shared with the board the components of the ending fund balance as well as things to keep in mind for 2016/17 and beyond, including increased STRS/PERS, Prop 30 expiration, minimum wage increase, and possible recession.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schmidt	Mr. Schueller	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

- 9.4 Discuss *Update of District's Safe School Plan*
Mr. Freeman shared the timeline of the development of the district's Safe School Plan. He will be bringing the plan to site council in October to begin creating new goals. Actions and services will include those in Goal 1 of the district's LCAP

10.0 ACTION ITEMS

10.1 Board Policy Update

10.1.1 AR6173/AR6173.1 Administrative Regulation

Regulation updated to change the district liaison in the Education for Homeless and Foster Youth Children.

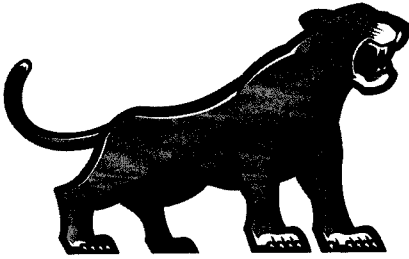
Superintendent's Recommendation:
Adopt and Approve with First Reading

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Sanchez	Mr. Schmidt	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

10.1.2 AR4112.4 Health Examinations

Regulation updated to add the option of completing an Adult Tuberculosis Risk Assessment Questionnaire provided by a licensed health care provider in addition to the actual tuberculosis exam.

Superintendent's Recommendation:
Adopt and Approve with First Reading



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<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Sanchez	Mr. Schueller	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

10.1.3 AR6158 Independent Study

Regulation updated to add the Vendor Program in an effort to enrich the student's independent study/home school experience.

Superintendent's Recommendation:
Adopt and Approve with First Reading

Mr. Schueller moved to approve with the change of the specific dollar amount to "an amount approved by the board".

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schueller	Mr. Sanchez	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

10.1.4 E 9270 Conflict of Interest – Board Bylaws

Approve Resolution #1617-9 Board Bylaws

Regulation updated to correct the Designation Position Disclosure Category listing.

Superintendent's Recommendation:
Adopt and Approve with First Reading

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schueller	Mr. Schmidt	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

11.0 INFORMATIONAL

11.1 Preschool/Daycare Financial Report

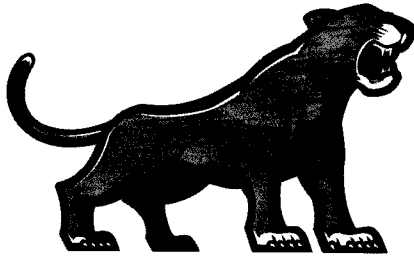
11.2 General Fund Financial Reports

11.3 2015/16 Kindergarten Readiness Results

Mr. Freeman shared results from 2015/16 between Grant School and Shasta County, and our incoming Kindergarteners did very well. These results point to the great work that our parents and Preschool Program do to prepare our students for Kindergarten.

Board of Trustees

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11.4 Superintendent Goals and Objectives

Mr. Freeman shared his goals and objectives with the board. Some of them include, execute LCAP, support new personnel and positions, grow every grade, be in every classroom every week, and to live the theme "Better Together"

11.5 First Trimester Electives Report

11.6 Enrollment Update

11.7 Staff Reports:

Certificated

Mrs. Sutter reported Jason Eatmon just posted a great blog about doing his Principal for a Day duties here at Grant School last year.

Classified

Preschool Report

Assistant Principal's Report

11.7.1 Athletics

Mr. Freeman reported on behalf of Mrs. Pellizzari the fall sports are underway. Cheer tryouts resulted in an additional 4 new girls. The Grant Cougar classic tournament will include 6th grader and the Cheer squad will be competing in the West Cottonwood tournament.

11.7.2 Student Activities

Mr. Freeman reported The Back the Blue brunch and assembly was a brilliant idea and well received. The Student Council executive board also recently attended a Leadership Development training.

11.7.3 Playground Coaches

Mr. Freeman reported Instructional aides have inquired about training for Math/ELA curriculum and asked for more help regarding support for students with ADHD

Superintendent's Report

11.7.4 Facilities Update

Mr. Freeman reported on pending projects. The MUR bleachers are due to be installed in October, Kindergarten playground shade structure is expected to arrive in November, and the metal storage units are still in the permitting stages with the county

11.7.5 Staff Development Report

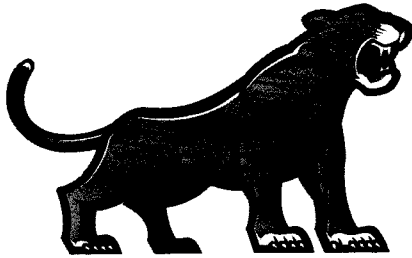
Mr. Freeman is trying to provide support to staff from SCOE and the representatives for more training with ELA adoption as well as provide trauma informed practices training for both the classified and certificated staff

11.7.6 ELA Update

Mrs. Sutter shared the ELA Adoption is overwhelming, but getting better every day. Mr. Freeman reported the intervention components are very valuable.

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Board Member Reports

Mr. Schueller asked if there was a discussion regarding musical participation and sports conflicts. Mr. Freeman reported it was discussed and the decision was made to avoid any conflicts with sports and musical.

Mr. Schueller also reported at Shasta High's back to school night, it was impressive to see several Grant parents in the honors classes.

12.0 CLOSED SESSION

Recess to Closed Session: 8:04p.m.

With every item of business discussed in Closed Session pursuant to GC 54957 Public Employees Performance Evaluation.

Title: Superintendent

13.0 OPEN SESSION 8:13p.m.

13.1 Announce Action Taken in Closed Session

Mr. Kader announced there were three actions taken during closed session:

The approval of the MOU between Grant School and CSEA to change the previously agreed upon title of Lead Maintenance and Operations/Bus Drive to Lead Maintenance & Operations.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Schueller	Mr. Sanchez	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

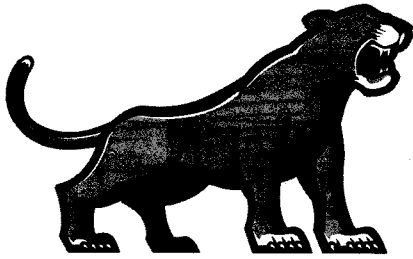
The approval of the Tentative Agreement between Grant School and CSEA increasing one 5.5 hour preschool teacher position to a 7.5 hour position and while possible changes were discussed, both parties agree to maintain status quo with Cafeteria/Food Services and Support Service Clerk

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Absent</u>	<u>Abstain</u>
Mr. Sanchez	Mr. Schueller	Mr. Kader		Mr. Aukland	
		Mr. Sanchez			
		Mr. Schmidt			
		Mr. Schueller			

The October board meeting date will be moved from Thursday October 20th, to Thursday October 27th at 6:30p.m.

Board of Trustees

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14.0 AGENDA ITEMS FOR NEXT MEETING

Curriculum Review
Board Policy Updates
District Goal Progress Report

15.0 ADJOURNMENT 8:15p.m.

THE NEXT MEETING OF THE GOVERNING BOARD IS:
October 27th, 2016 at 6:30 P.M.

RESPECTFULLY SUBMITTED BY TRACEE KELLY, ADMINISTRATIVE ASSISTANT

Board of Trustees

Chuck Aukland, Sami Kader, Michael Sanchez, Galen Schmidt, Bill Schueller