

SHASTA COUNTY FIRE DEPARTMENT

Memorandum

To: Brian Muir
Auditor-Controller

Date: September 7, 2018

From: Mike Hebrard
Shasta County Fire Warden

Subject: Budget Adjustment

Shasta County Fire Department issued a Purchase order for SCBA equipment in April 2018. A large portion of the equipment was not delivered until July 2018. A budget amendment is needed to re-budget the appropriations to allow for payment of equipment ordered in the previous fiscal year.

County Fire will use funds from Fund Balance to offset the increase in appropriations. This request is anticipated to be on the September 18, 2018 Board of Supervisors agenda.

County Fire would like to make the following budget amendments to allow for payment of the Self Contained Breathing Apparatus and additional equipment.

035500 – Minor Equipment - Increase appropriations \$170,263.

If you have any questions, please feel free to contact Julia Hayen at 225-2516.

Attachment

cc: Ayla Tucker, Administrative Analyst

Appropriations

Increase <Decrease>

Fund/Budget Unit Number	Account Number/ Description	Budget Reads	Budget Should Read	Amount of Transfer (+/-)
00391	035500/ Minor Equip	\$693,000	\$863,263	\$170,263
Total				170,263

Revenue

Increase <Decrease>

Fund/Budget Unit Number	Account Number/ Description	Budget Reads	Budget Should Read	Amount of Transfer (+/-)
Total				0