


**COUNTY
OF
SHASTA**

DEPARTMENT OF PUBLIC WORKS

Pat Minturn, Director

MEMORANDUM

DATE August 22, 2018 FAF 020004
TO Brian Muir, Auditor-Controller
FROM Pat Minturn, Director 
SUBJECT Budget Amendments for Accumulated Capital Outlay, Jail and Building Inspection

A budget amendment is requested in the Accumulated Capital Outlay Budget Unit 16100, Jail Budget Unit 26000 and the Building Inspection Budget Unit 28200. The purpose of this budget amendment is to add appropriations and revenue of \$127,000 within the Jail Budget Unit, add appropriations and revenue of \$13,000 within the Building Inspection Budget Unit and add appropriations of \$140,000 within the Accumulated Capital Outlay Budget Unit 16100 for the Space Needs Study project.

After preparing the budget transfer document, would you please forward it to the CAO's office for approval. It is our intention to present this to the Board of Supervisors for approval on September 11, 2018. Thank you for your assistance in this matter.

PJM/kdc

Attachment

email: Terri Howat, County Chief Financial Officer
Elaine Grossman, CAO Senior Administrative Analyst
Ayla Tucker, CAO Administrative Analyst

Budget Amendment**Accumulated Capital Outlay**

DEPARTMENT NAME

APPROPRIATIONS
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16100	095260	TRANS OUT JAIL	1,600,000	1,727,000	127,000
16100	095282	TRANS OUT BUILDING INSPECTION	0	13,000	13,000
					-
					-
TOTAL					140,000

REVENUE
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-

Budget AmendmentJail

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
26000	034800	PROF & SPECIAL SERVICES	350,419	477,419	127,000
					-
					-
					-
TOTAL					127,000

REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
26000	800161	TRANS IN ACCUMULATED CAPITAL OUTLAY	1,600,000	1,727,000	127,000
					-
					-
					-
TOTAL					127,000

Budget Amendment

Building Inspection

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
28200	034800	PROF & SPECIAL SERVICES	175,000	188,000	13,000
					-
					-
					-
TOTAL					13,000

REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
28200	800161	TRANS IN ACCUMULATED CAPITAL OUTLAY	0	13,000	13,000
					-
					-
					-
TOTAL					13,000