

**COUNTY  
OF  
SHASTA**  
**DEPARTMENT OF PUBLIC WORKS**

*Pat Minturn, Director*

**MEMORANDUM**

*DATE* June 11, 2018

FAF 020004

*TO* Brian Muir, Auditor-Controller

*FROM* Pat Minturn, Director



*SUBJECT* Budget Amendments for various FY 2017/18 Budgets Units

A year-end budget amendment is requested in various budget units to align budget values with anticipated actual balances.

After preparing the budget transfer document, would you please forward it to the CAO's office for approval. . It is our intention to present this to the Board of Supervisors for approval on June 19, 2018. Thank you for your assistance in this matter.

kdc

Attachment

email: Terri Howat, County Chief Financial Officer  
Ayla Tucker, CAO Administrative Analyst  
Tom Bosenko, Sheriff  
Mike Lindsey, Sheriff Chief Fiscal Officer

**Budget Amendment****Roads**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

<b>COST CENTER</b>	<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET READS</b>	<b>BUDGET SHOULD READ</b>	<b>AMOUNT OF TRANSFER (+/-)</b>
30100	034844	PROF ROAD CONSTR & MAINT SVS	7,227,000	2,227,000	(5,000,000)
30100	050700	RIGHTS OF WAY	895,000	449,500	(445,500)
30100	061115	WASH RACK	120,000	0	(120,000)
30100	065025	ELECTRONIC MESSAGE BOARD	15,000	0	(15,000)
30100	065352	4 SEMI TRUCKS	595,000	0	(595,000)
30100	065140	3 TRUCKS W/ACCESSORIES	155,000	130,000	(25,000)
30100	065163	1 POWER BROOM	15,000	0	(15,000)
30100	065173	2 TRAILERS	80,000	0	(80,000)
<b>TOTAL</b>					<b>(6,295,500)</b>

**REVENUE**

INCREASE &lt;DECREASE&gt;

<b>COST CENTER</b>	<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET READS</b>	<b>BUDGET SHOULD READ</b>	<b>AMOUNT OF TRANSFER (+/-)</b>
30100	525000	STATE HIGHWAY USERS TAX	8,765,887	5,765,887	(3,000,000)
30100	525001	STATE ROAD MAINTENANCE & REHAB	0	1,400,000	1,400,000
30100	544000	STATE AID STORM DAMAGE	143,000	15,000	(128,000)
30100	549961	STATE SB1435 EXCHANGE FUNDS	200,000	0	(200,000)
30100	553100	FEDERAL BRIDGE REPLACEMENT	2,420,000	1,000,000	(1,420,000)
30100	553101	FED HI RISK RURAL ROADS PROG	2,182,500	1,000,000	(1,182,500)
30100	554000	FEDERAL AID STORM DAMAGE	855,000	90,000	(765,000)
30100	692700	REIMB MISC SERVICES	600,000	500,000	(100,000)
30100	806207	TRANS IN SOLID WASTE DISPOSAL	1,000,000	100,000	(900,000)
<b>TOTAL</b>					<b>(6,295,500)</b>

## Budget Amendment

**WCL Replace and Improve Admin**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00206	096207	TRANS OUT SOLID WASTE DISPOSAL	890,000	500,000	(390,000)
					-
					-
					-
<b>TOTAL</b>					<b>(390,000)</b>

**REVENUE**

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
					-
<b>TOTAL</b>					<b>-</b>

**Budget Amendment****Solid Waste Disposal Admin**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

<b>COST CENTER</b>	<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET READS</b>	<b>BUDGET SHOULD READ</b>	<b>AMOUNT OF TRANSFER (+/-)</b>
00207	061067	WCL PHASE II COVER	5,125,000	60,000	(5,065,000)
00207	061110	WCL TRANSFER AREA IMPORVEMENTS	250,000	0	(250,000)
00207	061111	WCL ELECTRICAL SVS UPGRADES	75,000	0	(75,000)
00207	095301	TRAN OUT ROADS	1,000,000	100,000	(900,000)
<b>TOTAL</b>					<b>(6,290,000)</b>

**REVENUE**

INCREASE &lt;DECREASE&gt;

<b>COST CENTER</b>	<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET READS</b>	<b>BUDGET SHOULD READ</b>	<b>AMOUNT OF TRANSFER (+/-)</b>
00207	806206	TRANS IN WCL R & I	890,000	500,000	(390,000)
00207	806209	TRANS IN WCL CLOSURE/POST CL	5,000,000	0	(5,000,000)
					-
					-
					-
<b>TOTAL</b>					<b>(5,390,000)</b>

**Budget Amendment****WCL Close/Postclose Maint Admn**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00209	096207	TRANS OUT SOLID WASTE DISPOSAL	5,000,000	0	(5,000,000)
					-
					-
					-
TOTAL					(5,000,000)

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
					-
TOTAL					-

**Budget Amendment****CSA #8 Palo Cedro Sewer Cap Imp Adm**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00348	096378	TRAN OUT CSA #8 P CEDRO SEWER	100,000	0	(100,000)
					-
					-
					-
TOTAL					(100,000)

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-

**Budget Amendment****CSA #17 Ctwd Swr Cap Imp Admin**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00349	096387	TRAN OUT CSA #17 CTWD SWR	125,000	0	(125,000)
					-
					-
					-
TOTAL					(125,000)

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-

# Budget Amendment

**CSA #2 Sugarloaf Water Admin**

DEPARTMENT NAME

## APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00375	033791	CHGS FAC MGMT MAINT STR	0	5,000	5,000
00375	061044	WATER SYSTEM UPGRADE	415,000	18,000	(397,000)
00375	061119	SUGARLOAF2 WELL IMRVMNT	155,000	97,000	(58,000)
					-
TOTAL					(450,000)

## REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00375	560502	FED WATER SYSTEM IMPROVE GRANT	500,000	30,000	(470,000)
00375	806371	TRAN IN WATER AGENCY	0	20,000	20,000
					-
					-
TOTAL					(450,000)



# Budget Amendment

**CSA #6 Jones Valley Water Admin**

DEPARTMENT NAME

## APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00377	034800	PROF & SPECIAL SERVICES	225,000	150,000	(75,000)
00377	050900	DEPRECIATION	325,000	300,000	(25,000)
					-
					-
TOTAL					(100,000)

## REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00377	549784	STATE WATER RESRC PLANNING GRT	200,000	100,000	(100,000)
					-
					-
					-
TOTAL					(100,000)

**Budget Amendment**CSA #8 Palo Cedro Sewer Admin

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00378	806348	TRAN IN CSA #8 PALO CEDRO	100,000	0	(100,000)
					-
					-
					-
TOTAL					(100,000)

**Budget Amendment****CSA #13 Alpine Mdws Swr/M Admn**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00384	034829	PROF MAINTENANCE SERVICES	10,000	30,000	20,000
					-
					-
					-
TOTAL					20,000

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00384	806371	TRAN IN WATER AGENCY	0	20,000	20,000
					-
					-
					-
TOTAL					20,000

# Budget Amendment

**CSA #17 Cottonwood Sewer Admin**

DEPARTMENT NAME

## APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00387	034800	PROF & SPECIAL SERVICES	625,000	50,000	(575,000)
00387	061048	CSA #17 CTNWD SEWER UPGRADE	75,000	25,000	(50,000)
					-
					-
TOTAL					(625,000)

## REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00387	549780	STATE CLEAN WATER GRANT	500,000	0	(500,000)
00387	806349	TRAN IN CSA #17 CTWD CAP IMP	125,000	0	(125,000)
					-
					-
TOTAL					(625,000)

# Budget Amendment

**CSA #25 Keswick Water Admin**

DEPARTMENT NAME

## APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-

## REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00394	806371	TRAN IN WATER AGENCY	0	15,000	15,000
					-
					-
					-
TOTAL					15,000

# Budget Amendment

**Surveyor**

DEPARTMENT NAME

## APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17200	034800	PROF & SPECIAL SERVICES	17,000	12,300	(4,700)
					-
					-
					-
TOTAL					(4,700)

## REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17200	671230	CORNER SURVEY FEES	12,000	10,000	(2,000)
17200	671300	PARCEL & TRACT MAPS	5,000	2,300	(2,700)
					-
					-
TOTAL					(4,700)

**Budget Amendment****Fleet Management Operations**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

<b>COST CENTER</b>	<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET READS</b>	<b>BUDGET SHOULD READ</b>	<b>AMOUNT OF TRANSFER (+/-)</b>
94000	033544	MNT EQP VH TIRES	125,000	110,000	(15,000)
94000	033545	MNT EQP VH OUTSIDE REPAIR SVS	125,000	110,000	(15,000)
					-
					-
<b>TOTAL</b>					<b>(30,000)</b>

**REVENUE**

INCREASE &lt;DECREASE&gt;

<b>COST CENTER</b>	<b>ACCOUNT</b>	<b>ACCOUNT DESCRIPTION</b>	<b>BUDGET READS</b>	<b>BUDGET SHOULD READ</b>	<b>AMOUNT OF TRANSFER (+/-)</b>
94000	693033	CHGS FOR VEH COLLISION REPAIR	100,000	75,000	(25,000)
94000	693034	CHGS FOR SVS MISC VEH PARTS	15,000	10,000	(5,000)
					-
					-
<b>TOTAL</b>					<b>(30,000)</b>

**Budget Amendment****Facilities Management Admin**

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
95500	033734	MNT STR ITEMIZED MAINT	450,000	75,000	(375,000)
					-
					-
					-
TOTAL					(375,000)

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
95500	693016	CHARGES FOR ITEMIZED MAINT	500,000	125,000	(375,000)
					-
					-
					-
TOTAL					(375,000)



# Budget Amendment

Fall River Mills Airport Admin

DEPARTMENT NAME

## APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00200	033732	MNT STR RUNWAYS	605,000	56,000	(549,000)
					-
					-
					-
TOTAL					(549,000)

## REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00200	421400	HANGAR RENTAL	24,000	30,000	6,000
00200	421421	FIXED BASE OPERATOR RENT	5,000	15,000	10,000
00200	524000	STATE AID FOR AVIATION	38,507	10,000	(28,507)
00200	560400	FEDERAL FAA GRANT	570,150	33,657	(536,493)
					-
TOTAL					(549,000)

**Budget Amendment**Accumulated Capital Outlay

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16100	095260	TRANS OUT JAIL	221,250	321,250	100,000
16100	095287	TRANS OUT CORONER	0	5,989	5,989
					-
					-
TOTAL					105,989

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					-
					-
					-
					-
TOTAL					-

**Budget Amendment**Land Buildings & Improvements

DEPARTMENT NAME

**APPROPRIATIONS**  
 INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16600	061106	4555 VETERANS LN CORONER ADDTN	0	5,989	5,989
16600	061124	JAIL RECREATION YARD IMPROVEMENTS	0	100,000	100,000
					-
					-
TOTAL					105,989

**REVENUE**  
 INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16600	800260	TRANS IN JAIL	0	100,000	100,000
16600	800287	TRANS IN CORONER	0	5,989	5,989
					-
					-
TOTAL					105,989

**Budget Amendment**Jail

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
26000	095166	TRANS OUT CAPITAL PROJECTS	666,250	766,250	100,000
					-
					-
					-
TOTAL					100,000

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
26000	800161	TRANS IN ACCUMULATED CAPITAL OUTLAY	221,250	321,250	100,000
					-
					-
					-
TOTAL					100,000

**Budget Amendment****Coroner**

DEPARTMENT NAME

**APPROPRIATIONS**  
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
28700	095166	TRANS OUT CAPITAL PROJECTS	0	5,989	5,989
					-
					-
					-
TOTAL					5,989

**REVENUE**  
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
28700	800161	TRANS IN ACCUMULATED CAPITAL OUTLAY	0	5,989	5,989
					-
					-
					-
TOTAL					5,989