

SHASTA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS MEETING

Regular Session

Wednesday, December 20, 2017

6:00 PM

Place: 10707 French Alley, Shasta, CA 96087

MINUTES

Board Members Present: President Jan Hanks, Vice President Dave Cross, Director Perry Wright and Director Theresa May.

Board Member Absent: Director Karen Preisser

Staff Members Present: General Manager (GM) Chris Koeper, Fire Chief Mark Todd and Anita Weeks.

Public Present: Mr. Taylor and some members of the community.

President Hanks called the meeting to order at 6:04 pm.

1. **PLEDGE OF ALLEGIANCE** was led by Director Wright.

2. **PUBLIC COMMENT:**

This time is set aside for members of the public to address the District on matters not on the agenda and matters on the Consent Calendar. If your comments concern an item noted on the regular agenda, please address the Board after that item is open for public comments. By law, the Board of Directors cannot make decisions on matters not on the agenda. The Board will customarily refer these matters to the General Managers Office. Each speaker is allocated three (3) minutes to speak. Speakers may not cede their time. Comments should be limited to matters within the jurisdiction of the District.

None.

3. **CONSENT CALENDAR:**

Matters listed under the Consent Calendar, are considered by the Board to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the time the Board votes on the motion to adopt.

4. **Approval of Minutes December 20, 2017.**

5. **Financial Reports for Month Ending December 31, 2017.**

5-1. Shasta CSD Financial Report

5-2. Shasta CSD Bills Presented for Payment

5-3. Shasta CSD Budget VS Actual (a revised budget VS actual report was handed out)

5-4. Shasta Fire Dept. Financial Report

5-5. Shasta Fire Dept. Bills Presented for Payment

5-6. Shasta Fire Dept. Budget VS Actual (a revised budget VS actual report was handed out)

RECOMMENDATION: Approval and adoption of all items on the Consent Calendar. Director Wright made a motion to approve the minutes and financial statements as presented. Director May second. Hanks – yes, Cross – yes, May – yes, Wright – Yes, Motion passes unanimously.

It was noted that the date on this agenda was incorrectly listed as November 15th, 2017 instead of December 20th, 2017 and the July 19th, 2017 agenda listed June 21, 2017 on that agenda in error.

6. **CORRESPONDENCE:** None.

7. **GENERAL BUSINESS:**

7-1. Fire Chief's Report

Chief Mark Todd read the report and a copy is filed with the office Board Packet.

7-2. Manager's Report

GM Koeper read his report and a copy is filed with the office Board Packet.

8. **OLD BUSINESS:**

8-1. Property having 2 dwellings on one meter. Letter requiring split or disconnection of one dwelling was sent and confirmed received. There was some discussion with Mr. Taylor. GM Koeper had met with legal counsel and was advised that Ordinance 01-05 did require each dwelling to have a separate meter. The Board decided to table this item. No action taken,

8-2. Shasta Fire Department to possibly place parcel assessment fee on next election ballot earmarked for additional personnel. Chief Todd stated that he would probably not pursue this. The Board asked for specific information from insurance professionals to support the suggestion that home owner insurance rates would skyrocket if additional personnel are not hired, Item tabled until next month.

8-3. Shasta Fire Department Strike Team Pay Rates. No action taken.

8-4. SCSD Amended 2017-2018 Budget – Loan Origination Fee. GM Koeper advised the loan origination fee was for \$18,000.00 and will be added to the Budget. This was presented for informational purposes only. No action taken.

9. **NEW BUSINESS:**

9-1. Elect Officers for the SCSD Board of Directors.

Director Wright motioned to elect Jan Hanks as president. Director May second. Hanks – yes, Cross – yes, May – yes, Wright – Yes, Motion passes unanimously. Director Cross motioned to elect Karen Preisser to Vice President. Director Wright second. Hanks – yes, Cross – yes, May – abstain, Wright – Yes, Motion passes unanimously.

9-2. Fire Department affect on home insurance rates. Item table until next month. No action taken.

ORAL COMMUNICATIONS:

10. **Board Members:** Director Wright submitted his resignation at the end of the meeting. meeting.

11. **Staff Members:** none

12. **ADJOURN** at 7:40pm.

Respectfully Submitted,

Anita Weeks – Secretary to the Board

Jan Hanks – Board President

In compliance with the Americans with Disabilities Act, the Shasta Community Services District will make available to any member of the public who has a disability, a needed modification or accommodation, including an auxiliary aid or service, in order for that person to participate in the public meeting. A person needing assistance should contact the district office by telephone at 530.241.6264, on in person or by mail at PO Box 2520 Shasta, CA 96087, or by e-mail at contact@shastacsd.org 48 hours prior to the meeting. Accommodations may include, but are not limited to, interpreters, assistive listening devices, accessible seating, or documentation in an alternate format. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act.