

February 27, 2018

SHASTA COUNTY BOARD OF SUPERVISORS

Tuesday, February 27, 2018

REGULAR MEETING

9:00 a.m.: Chairman Baugh called the Regular Session of the Board of Supervisors to order on the above date with the following present:

District No. 1 - Supervisor Kehoe
District No. 2 - Supervisor Moty
District No. 3 - Supervisor Rickert
District No. 4 - Supervisor Morgan
District No. 5 - Supervisor Baugh

County Executive Officer - Larry Lees
County Counsel - Rubin E. Cruse, Jr.
Administrative Board Clerk - Courtney Mathews
Administrative Board Clerk - Trisha Boss
Administrative Board Clerk - Kristin Gulling-Smith

INVOCATION

Invocation was given by Pastor Tom Winslow, Family Celebration Center.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance to the Flag was led by Supervisor Baugh.

REGULAR CALENDAR

BOARD MATTERS

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PROCLAMATION: CONSUMER PROTECTION WEEK
MARCH 4-10, 2018

By motion made, seconded (Morgan/Moty), and unanimously carried, the Board of Supervisors adopted a proclamation which designates March 4-10, 2018, as "Consumer Protection Week" in Shasta County (Supervisor Morgan). District Attorney Stephanie Bridgett was present to accept the proclamation.

PROCLAMATION: NATIONAL PARENT LEADERSHIP MONTH
FEBRUARY 2018

By motion made, seconded (Rickert/Morgan), and unanimously carried, the Board of Supervisors adopted a proclamation which designates February 2018 as "National Parent Leadership Month" in Shasta County (Supervisor Rickert). Parent Leadership Advisory Group (PLAG) representatives Crystal Johnson and Danielle were present to receive the proclamation. Danielle spoke regarding the support she received from Group (PLAG).

PUBLIC COMMENT PERIOD - OPEN TIME

Sandra L. Winters spoke regarding a fire hazard in Happy Valley and requested developing an ordinance for defensible space.

Bill Gilbert spoke regarding concerns with Shasta County.

Monique Welin spoke regarding concerns with opioid use and mental health in Shasta County.

Resource Management Director Richard Simon provided an update on permit processing time in Shasta County. Mr. Simon reported building projects are increasing in Shasta County, subsequently increasing volume and the department has been short staffed in the Building and Planning Divisions. Mr. Simon anticipates that recently filled positions will help increase capacity and conversion to new permitting software during the next month will provide more efficient service, which will additionally help facilitate an outreach program for design and development professionals in Shasta County to help navigate the permitting process and minimize time delay. Mr. Simon stated his department is committed to cutting down time for permitting process from four to two weeks and will continue to provide updates to the Board on the permit process.

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In response to questions by Supervisor Baugh, Mr. Simon said the department can recognize duplicate projects to shorten the approval process and improve efficiency in the permitting process.

In response to questions by Supervisor Kehoe, Mr. Simon said he was optimistic the department will overcome inefficiencies in permitting process with additional staffing, new permitting software, and outreach efforts. Mr. Simon reported two new employees have started in building division, there is a new building inspector, and two offers for planners to begin working in the next two to three weeks.

In response to questions by Supervisor Rickert, Mr. Simon said as part of the launching of the new software, they will be able to relay information to contractors throughout the County, can send email to contacts in the community, and will be utilizing press releases to the media.

ITEMS PULLED FROM CONSENT CALENDAR

Chairman Baugh noted that the items regarding the Planning and Service Area (PSA) 2 Area Agency on Aging-Advisory Council appointment and the agreement with Chelcour LLC, d.b.a. The ClaaS Group (TCG) had been pulled for discussion.

CONSENT CALENDAR

By motion made, seconded (Morgan/Rickert), and unanimously carried, the Board of Supervisors took the following actions, which were listed on the Consent Calendar:

Adopted Resolution No. 2018-014 delegating signing authority of Shasta County city municipalities' fire and burglar alarm system permit application evergreen agreements to County Department Heads. (Administrative Office/Health and Human Services Agency-Business and Support Services)

(See Resolution Book No. 60)

Appointed Ken Murray to the Assessment Appeals Board to a term to September 2020. (Clerk of the Board)

Reappointed Walter Caldwell, Jerry "Abe" Hathaway, and Chad Arseneau to the Burney Basin Mosquito Abatement District Board of Trustees to terms to January 2020. (Clerk of the Board)

Took the following actions regarding the Pine Grove Cemetery District Board of Trustees: Reappointed Marlene VanStaaveren to a term to March 2022; reappointed Robert Dye

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to a term to March 2021; reappointed Arleen Earnest and Calvin Carpenter to terms to March 2020; and appointed Debbie Dennis to a term to March 2022. (Clerk of the Board)

Approved the minutes of the meetings held on January 30, 2018 and February 6, 2018, as submitted. (Clerk of the Board)

Adopted Salary Resolution No. 1525, effective March 4, 2018, which amends the Shasta County Position Allocation List as follows: add 1.0 Full-Time Equivalent (FTE) Housing Rehabilitation Specialist I/II; and add 1.0 FTE Clerk III in the Housing and Community Action Program budget. (Support Services-Personnel)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign a retroactive amendment, effective July 1, 2016, to the agreement with Aurora Behavioral Healthcare – Santa Rosa, LLC for the provision of psychiatric inpatient hospitalization services to serve more clients and increase compensation to \$300,000 for County Fiscal Years 2016-17 and 2017-18 (for a new maximum compensation not to exceed \$700,000), retaining the term of July 1, 2015, through June 30, 2018. (Health and Human Services Agency-Adult Services)

Approved and authorized the Chairman to sign a retroactive agreement with South Coast Health & Wellness Corporation DBA Community Care on Palm in an amount not to exceed \$300,000 to provide skilled nursing care from October 4, 2017 through June 30, 2020. (Health and Human Services Agency-Adult Services)

Approved the following Fiscal Year 2017-18 Health and Human Services Agency mid-year budget amendments to align projected appropriations and revenue: decreased appropriations by \$25,000 and decrease revenue by \$50,000 in the In- Home Supportive Services (IHSS) Public Authority budget, offset with the use of fund balance; increased appropriations and revenue by \$203,500 in the Mental Health Services Act budget; decreased revenue by \$345,034 in the Mental Health budget, offset with use of Mental Health-Restricted State Realignment 1991/2011 fund balance; increased appropriations and revenue by \$340,000 in the Alcohol and Drug Programs budget; increased appropriations and revenue by \$35,988 in the Perinatal budget; decreased revenue by \$766,426 in the Public Health budget, offset with use of fund balance; decreased appropriations and revenue by \$294,369 in the Healthcare budget; decreased appropriations by \$294,369 in the General Revenue budget; transferred appropriations by \$300,000 and decrease revenue by \$1,864,540 in the Social Services Administration budget, offset with use of Social Services-Restricted State Realignment 1991/2011 fund balance; increased appropriations and revenue by \$176,075 in the Opportunity Center budget; and decreased appropriations by \$439,940 and increase revenue by \$473,705 in the Welfare Cash Aid budget. (Health and Human Services Agency-Business and Support Services/Administrative Office)

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Adopted Salary Resolution No. 1526, effective March 4, 2018, which amends the Shasta County Position Allocation List as follows: Deletes 1.0 Full-Time Equivalent (FTE) vacant Medical Services Clerk position, deletes 1.0 vacant Office Assistant I/II position, and adds 1.0 FTE Staff Services Analyst I/II position in the Mental Health budget; deletes 1.0 FTE Eligibility Worker I/II position and adds 1.0 FTE Office Assistant I/II position in the Social Services budget; adds 1.0 FTE Office Assistant I/II position, deletes 1.0 FTE vacant Community Development Coordinator position, and adds 1.0 FTE Public Health Program and Policy Analyst in the Health and Human Services-Office of the Director budget; and deletes 1.0 FTE vacant Public Health Microbiologist I/II/Trainee position and adds 1.0 FTE Public Health Program and Policy Analyst in the Public Health budget. (Health and Human Services Agency-Business and Support Services)

(See Salary Resolution Book)

Approved and authorized the Chairman to sign an agreement with Vertex Systems, Inc. in an amount not to exceed \$81,752.40 (one-time and monthly advance payments) for the upgraded cloud based payroll and case management software system for the period from date of signing through December 31, 2020. (Health and Human Services Agency-Regional Services)

Took the following actions regarding the Workers' Compensation Insurance Fraud and the Automobile Insurance Fraud revenue grant programs for the period July 1, 2018, through June 30, 2021: adopted a separate resolution for each program, Resolution No. 2018-015 and Resolution No. 2018-016, which approves and authorizes the Shasta County District Attorney to: continue to serve as the agent for each program; sign award agreements with the California Department of Insurance for each program; and execute and submit future related documents (including retroactive) for each program including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary for the completion of each program; and limit the District Attorney's signing authority to \$675,000 for both revenue programs. (District Attorney)

(See Resolution Book No. 60)

Approved and authorized the Chairman to sign a retroactive amendment, effective January 1, 2018, to the agreement with SERVFIRST d.b.a. Redding Spray Service, to provide weed control on County Roads, Airports, and Service Areas, to limit total compensation to \$96,284.09 for services provided in this amendment, and to extend the term from January 1, 2018 through December 31, 2018. (Public Works)

Took the following actions regarding the "2018 Redding Regional Septage Impoundment 1B Cleanout Project," Contract No. 207513: found the project categorically exempt in conformance with the California Environmental Quality Act (CEQA) Guidelines Section 15301, Class 1-Existing Facilities; approved plans and specifications and directed the Public Works Director to advertise for bids; and authorize opening of bids on or after Thursday, March 29, 2018, at 11:00 a.m. (Public Works)

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Approved and authorized the Public Works Director to sign a Notice of Completion for the "Corporation Yard Wash Rack Improvement Project," Contract No. 706787, and record it within 15 days of actual completion of the work. (Public Works)

Took the following actions regarding the Skylark Lane Emergency Fire Escape Road (EFER) Permanent Road Division (PRD) and the Skylark Lane EFER No. 4 PRD: adopted Resolution No. 2018-017 consolidating Skylark Lane EFER PRD and Skylark Lane EFER No. 4 PRD into the Skylark Lane EFER PRD; received the maintenance cost estimate; and received the County Surveyor's report on the boundary description (in the form of a map). (Public Works)

(See Resolution Book No. 60)

ACTION ON ITEMS PULLED FROM CONSENT CALENDAR

APPOINTMENT: RICHARD KERN **PLANNING AND SERVICE AREA (PSA) 2 AREA AGENCY ON AGING** **ADVISORY COUNCIL**

At the recommendation of Supervisor Morgan by motion made, seconded (Morgan/Moty), and unanimously carried, the Board of Supervisors appointed Richard Kern to the Planning and Service Area (PSA) 2 Area Agency on Aging-Advisory Council to a term to February 2022. (Clerk of the Board)

AGREEMENT: CHELCOUR LLC, D.B.A. THE CLAAS GROUP (TCG) **DISC (DOMINANT, INFLUENCING, STEADFAST, AND COMPLIANT) ASSESSMENT**

Child Support Services Director Terri Morelock provided a report and described the proposed DISC assessment and leadership training program.

In response to questions by Supervisor Kehoe, Ms. Morelock said there is a competitive process to get into the program, in that it is limited to twenty participants, but if an individual doesn't participate it does not limit future promotional opportunities. Ms. Morelock reported the selection process and vetting process for applicants will be developed with assistance from the contractor, while the department will determine which applicants are accepted into the program. Ms. Morelock advised representatives of the bargaining unit had been contacted and they are supportive of the program.

In response to questions by Supervisor Moty, Ms. Morelock stated if the twenty spaces are filled and other employees have an interest to participate in the program, it could be offered again in the future.

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By motion made, seconded (Kehoe/Rickert), and unanimously carried, the Board of Supervisors approved and authorized the: Chairman to sign an agreement with Chelcour LLC, d.b.a. The ClaaS Group (TCG), in an amount not to exceed \$32,000 to provide online DISC (dominant, influencing, steadfast, and compliant) Assessment and in-house instructor-led leadership training for a period of one year effective the date of signing; and Child Support Services Director to authorize selected staff to sign the User Authority terms and conditions for accessing the online DISC Assessment. (Child Support Services)

9:48 a.m.: The Shasta County Board of Supervisors recessed and convened as the Shasta County Water Agency.

SPECIAL DISTRICTS/OTHER AGENCIES CONSENT CALENDAR

SHASTA COUNTY WATER AGENCY

On behalf of County Service Area (CSA) No. 2-Sugarloaf Water, approved and authorized the Chairman to sign an amendment, effective March 2, 2018, to the agreement with PACE Engineering, Inc., to increase compensation by \$171,500, for a new total not to exceed \$212,300, and extend the term from March 2, 2018 through May 31, 2021, to provide engineering and administrative services for the County Service Area No. 2-Sugarloaf Water Improvement Project. (Water Agency; County Service Area No. 2-Sugarloaf Water)

9:48 a.m.: The Shasta County Water Agency adjourned and reconvened as the Shasta County Board of Supervisors.

REGULAR CALENDAR, CONTINUED

GENERAL GOVERNMENT

ADMINISTRATIVE OFFICE/BOARD OF SUPERVISORS

LEGISLATIVE UPDATE/SUPERVISORS' REPORTS

County Executive Officer (CEO) Larry Lees presented an update on specific legislation of importance to Shasta County, including The Reducing Crime and Keeping California Safe Act of 2018.

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In response to questions by Supervisor Kehoe, CEO Lees said the intent of the resolution is to show support for the Keeping California Safe Act 2018, which is bringing more accountability for offenders.

Deputy District Attorney Benjamin Hanna reported the Keeping California Safe Act 2018 would prevent the early release of violent felons, without creating new strikes to impact sentencing, gives the DA additional rights to represent victims when considering parole, expands DNA collection, and impacts serial thefts, making them chargeable as felonies.

In response to questions by Supervisor Kehoe, Deputy DA Hanna advised, if approved, there would be potentially some impact to the local jail, but the majority of the impact would likely be to the State Prison system.

At the recommendation of CEO Lees, by motion made, seconded (Morgan/Rickert), and unanimously carried, the Board of Supervisors temporarily suspended the operation of Administrative Policy 1-101, Rule 7(e)(1), which prohibits the Board from taking a position on propositions on the ballot; and adopted Resolution No. 2018-018 in support of The Reducing Crime and Keeping California Safe Act of 2018.

Supervisor Moty recently attended meetings of the Shasta Regional Transportation Commission and the Sacramento River Forum.

At the recommendation of Supervisor Rickert, by consensus, the Board requested that staff bring back a proposal for consideration regarding vaccinations.

Supervisors reported on issues of countywide interest.

FISCAL YEAR (FY) 2017-18 SHASTA COUNTY BUDGET UPDATE

Chief Financial Officer (CFO) Terri Howat provided a FY 2017-18 mid-year report.

In response to questions by Supervisor Baugh, CEO Lees said departments are staying within budgets.

In response to questions by Supervisor Morgan, CFO Howat advised money from Proposition 172 is distributed to Public Safety and is projected to be \$14 million.

In response to questions by Supervisor Moty, CEO Lees confirmed approximately 83% of discretionary funding goes to public safety.

At the recommendation of CFO Howat, by motion made, seconded (Moty/Kehoe), and unanimously carried, the Board of Supervisors took the following actions: directed departments to make spending adjustments to stay within approved net county cost contained in the FY 2017-

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18 Budget, as adjusted; approved the budget principles recommended for the FY 2018-19 Proposed Budget; and in accordance with Government Code section 29064(c), approved the Budget Adoption Schedule recommended for the FY 2018-19 Proposed Budget and direct the publication of a recommended budget pursuant to the Budget Adoption Schedule. (Administrative Office)

ORDINANCE NO. 378-2044
ZONE AMENDMENT 06-026, BIRK

Resource Management Director Richard Simon provided a staff report. Mr. Simon reported the purpose of the rezone is to develop a second residence.

In response to questions by Supervisor Morgan, Mr. Simon said there is no time limitation between the first and second reading of an ordinance. He explained that there have been no changes in conditions to the property; it is already a developed lot, fire access has been reviewed, and there have been no changes that would require the Planning Commission to take a second look at the property.

At the recommendation of Mr. Simon and by motion made, seconded (Morgan/Rickert), and unanimously carried, as introduced on April 24, 2007, the Board of Supervisors enacted Ordinance No. 378-2044 Amending the Shasta County Zoning Plan, Rezoning approximately 10.12 acres at the northeast corner of Bella Montania Lane and Regna Drive in Palo Cedro, from Rural-Residential-Building Site Minimum (R-R- BSM) to Rural-Residential-Five-Acre Minimum Lot Area (R-R-BA-5). (Zone Amendment 06-026, Birk) (Clerk of the Board)
(See Zoning Ordinance Book)

CLOSED SESSION ANNOUNCEMENT

Chairman Baugh noted that the item regarding existing litigation entitled Kenneth F. Niedzwiecki vs. Shasta County Sheriff Department, et al., had been pulled from Closed Session.

10:41 a.m.: The Board of Supervisors adjourned.

Chairman

ATTEST:

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LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy

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