

SHASTA COUNTY IHSS PUBLIC AUTHORITY

Budget/Rate Narrative
Fiscal Year 2016-2017

<u>Account Number/Line</u>	<u>Item Description</u>	<u>Budget Amount</u>	<u>Portion of Rate</u>
<u>HOURLY SERVICE COST:</u>			
<u>IP Wages:</u>			
<u>Represents</u>	3,449,166 hours for In Home providers at 10.50 per hour.	\$ 36,216,243.00	10.50
<u>IP Payroll Taxes:</u>			
<u>Represents</u>	3,449,166 hours for In Home providers at 1.25 per hour.	\$ 4,311,457.50	1.25
<u>IP Benefits:</u>			
<u>Represents</u>	3,449,166 hours for In Home providers at 0.00 per hour.	\$ -	0.00
Total Hourly Service Cost		\$ 40,527,700.50	11.75
<u>HOURLY ADMINISTRATIVE COST:</u>			
011000	REGULAR SALARIES	\$155,781.00	0.0454
018100	EMPLOYER SHARE OASDI	\$11,918.00	0.0035
018201	EMPLOYER SHARE RETIREMENT	\$26,198.00	0.0076
018300	EMPLOYER SHARE HEALTH INSUR	\$55,503.00	0.0162
018307	EMPLYR SHR OTHER POST EMP BEN	\$4,674.00	0.0014
018400	EMPLOYER SHR UNEMPLOYMENT INS	\$663.00	0.0002
018500	WORKERS COMP EXPOSURE	\$2,150.00	0.0006
<u>032300</u>	<u>CLOTHING/PERSONAL SUPPLIES XP</u> Tissue, masks vinyl gloves	\$1,000.00	0.0000
<u>032500</u>	<u>COMMUNICATIONS EXPENSE</u> Includes telephone services.	\$4,706.00	0.0014
<u>032591</u>	<u>CHGS IT COMM</u> IT communications services	\$2,011.00	0.0006
<u>032900</u>	<u>HOUSEHOLD EXPENSE</u> Misc. household expenses	\$250.00	0.0001
<u>032990</u>	Chgs OC Hshld Expense Janitorial service	\$4,584.00	0.0013
<u>032991</u>	Chgs OC Hshld Supplies	\$1,000.00	0.0003
<u>032992</u>	Chgs Fac Mgmt Hshld XP	\$125.00	0.0000
<u>033100</u>	Insur Expense Liability Insurance	\$7,000.00	0.0020
<u>033102</u>	Insur XP Liability Exposure	\$639.00	0.0002
<u>033103</u>	Gen Liability Ins. Includes general & auto liability insurances.	\$6,000.00	0.0018
<u>033500</u>	<u>MAINTENANCE OF EQUIPMENT</u> General Equip Maintenance	\$200.00	0.0001
<u>033592</u>	<u>CHGS IT MNT HARD/SOFTWARE</u> Includes misc. installation of hardware and software	\$1,190.00	0.0003
<u>033700</u>	<u>MAINTENANCE OF STRUCTURES</u> Miscellaneous office repairs and/or maintenance	\$0.00	0.0000
<u>33791</u>	<u>CHGS FAC MGMT MAINT STR</u> Miscellaneous improvements to building structure	\$2,800.00	0.0008

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<u>033900</u>	<u>MEDICAL/DENTAL/LAB SUPPLIES</u>	\$100.00	0.0000
<u>034100</u>	<u>MEMBERSHIPS</u> California Association of Public Authorities	\$9,236.00	0.0027
<u>034500</u>	<u>OFFICE EXPENSE</u> Office Depot, office supplies, extra Carrel's costs	\$6,000.00	0.0018
<u>034526</u>	<u>OFFICE XP POSTAGE</u> Includes misc postage/self addressed stamped envelopes	\$200.00	0.0001
<u>034527</u>	<u>OFFICE XP PRINTING</u> Includes provider orientation manuals, consumer and provider related materials and informational fliers.	\$2,000.00	0.0006
<u>034590</u>	<u>CHGS OC PHOTOCOPY SVS</u>	\$900.00	0.0003
<u>034591</u>	<u>CHGS OC POSTAGE SVS</u> Includes monthly mailing to both providers and recipients as well as usual office business postage.	\$7,539.00	0.0022
<u>034592</u>	<u>CHGS OC OTHER MAIL SVS</u> Other mail services	\$4,316.00	0.0013
<u>034800</u>	PROF & SPECIAL SERVICES Miscellaneous contracted expense	\$90,000.00	0.0263
<u>034801</u>	PROF ADMIN SVCS Indirect rate for overhead	\$13,309.00	0.0039
<u>034803</u>	PROF ADVERTISING & MKTG SVS	\$1,500.00	0.0004
<u>034813</u>	PROF CONSULTING SVS Utilities for the Public Authority building.	\$15,000.00	0.0044
034828	PROF LEGAL SVS Includes county counsel costs	\$1,500.00	0.0004
034849	PROF TECHNOLOGICAL SVS Includes software support for the registry software	\$12,156.00	0.0035
034851	PROF TRAINING SVS	\$200.00	0.0001
034890	CHGS FAC MGMT PROF SVS	\$35.00	0.0000
034892	CHGS IT PROFESSIONAL SVS County IT department charges to install and maintain software	\$22,479.00	0.0066
035100	RENTS & LEASES OF EQUIPMENT Includes rental cost for office copy machine	\$3,000.00	0.0009
035500	MINOR EQUIPMENT County IT charges for small tools and minor equipment/parts.	\$300.00	0.0001
035530	MNR EQP IT APRV Small computer accessories	\$500.00	0.0001
035591	CHGS IT HARDWARE EQP Includes installation of computers and ongoing system maintenance	\$7,600.00	0.0022

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035592	CHGS IT TELECOMM EQP County IT department charges for telecommunication equipment.	\$438.00	0.0001
035900	TRANSPORTATION & TRAVEL Staff reimbursement for mileage	\$1,000.00	0.0003
035940	TRANS/TRVL/FUEL	\$150.00	0.0000
035942	TRANS/TRVL TRAINING Includes training fees and travel costs for staff training	\$1,500.00	0.0004
035999	TRN/TRV PY EE 1 DAY REIMB	\$50.00	0.0000
036100	UTILITIES Utilities for the Public Authority office.	\$4,710.00	0.0014
<u>050001</u>	A87 costs	\$20,142.00	0.0059

Total Hourly Administrative Cost

\$514,252.00 \$ 0.1498