

**POLICY RESOLUTION NO.**

**A POLICY RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
COUNTY OF SHASTA ESTABLISHING ADMINISTRATIVE POLICY 8-520,  
SHASTA COUNTY BACKGROUND INVESTIGATION POLICY UNDER  
INTERNAL REVENUE SERVICE PUBLICATION 1075**

**WHEREAS**, periodically the Board of Supervisors of the County of Shasta, upon recommendation of staff, establishes the policies and provisions of the Shasta County Administrative Policy Manual to update its provisions, ensure compliance with state and federal laws, and conform its provisions to actual County practice; and

**WHEREAS**, the Department of Support Services - Personnel has recommended establishment of a policy governing background investigations for employees who have access to Federal Tax Information as directed by Internal Revenue Service Publication 1075, *Tax information Security Guidelines for Federal, State and Local Agencies*.

**NOW, THEREFORE, BE IT RESOLVED** the Board of Supervisors of the County of Shasta hereby establishes Administrative Policy 8-520, *Shasta County Background Investigation Policy Under Internal Revenue Service Publication 1075*, attached and incorporated herein.

**DULY PASSED AND ADOPTED** this 23rd day of January, 2018 by the Board of Supervisors of the County of Shasta by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

**RECUSE:**

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LES BAUGH, CHAIRMAN  
County of Shasta  
State of California

ATTEST:

LAWRENCE G. LEES  
Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy