

**COUNTY  
OF  
SHASTA**

**DEPARTMENT OF PUBLIC WORKS**

*Pat Minturn, Director*

**MEMORANDUM**

*DATE* December 22, 2017

FAF 020004

*TO* Brian Muir, Auditor-Controller

*FROM* *for* Pat Minturn, Director

*SUBJECT* Budget Amendment for the Oak Tree Lane PRD

A budget amendment increasing appropriations and revenue in the amount of \$7,930 is requested in the Oak Tree Lane PRD Admin Budget Unit 00638.

After preparing the budget transfer document, would you please forward it to the CAO's office for approval. It is our intention to present this to the Board of Supervisors for approval on January 9, 2018. Thank you for your assistance in this matter.

PJM/kdc

Attachment

email: Ayla Tucker, CAO Admin Analyst

# Budget Amendment

Oak Tree Lane PRD Admin

DEPARTMENT NAME

**APPROPRIATIONS**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00638	033102	INSUR XP LIABILITY EXPOSURE	0	100	100
00638	034802	PROF ADMIN SVS	0	7,830	7,830
					-
					-
TOTAL					7,930

**REVENUE**

INCREASE &lt;DECREASE&gt;

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
00638	668144	S/A IN LIEU OARCEL CHGS	0	7,930	7,930
					-
					-
					-
TOTAL					7,930