

**SECOND AMENDMENT TO THE AGREEMENT BETWEEN
THE COUNTY OF SHASTA AND NORTHERN VALLEY CATHOLIC SOCIAL
SERVICE, INC.**

This Second Amendment is entered into between the County of Shasta, a political subdivision of the State of California, through its Health and Human Services Agency ("County"), and Northern Valley Catholic Social Service ("Contractor"), a California Corporation.

RECITALS

WHEREAS, County and Contractor have previously entered into an agreement on June 3, 2014 for the provision of mental health wellness and recovery services ("Agreement"); and

WHEREAS, the original Agreement was amended on and effective December 16, 2014 to extend the term of the Agreement and increase compensation ("First Amendment"); and

WHEREAS, County and Contractor desire to retroactively amend the Agreement to add housing case management services and increase compensation for fiscal years 15/16 and 16/17;

NOW, THEREFORE, the Agreement is amended as follows:

- I. Subsection A. of Section 1, **RESPONSIBILITIES OF CONTRACTOR**, is amended as of the Effective Date of this Second Amendment, in its entirety, to read as follows:
 - A. Provide a mental health wellness and recovery program, ("Program") as specified in **ATTACHMENT A**, attached and incorporated herein for Shasta County residents and their families, ("Participants") as described in section 4 of **ATTACHMENT A**. Should any ambiguity, inconsistency, or conflict arise or exist between the provisions in the body of this Agreement and **ATTACHMENTS A, B, B-FIRST AMENDMENT, B-SECOND AMENDMENT, C, D, or E** of this agreement, the provisions in the body of this Agreement shall govern.
- II. Subsection A. of Section 3, **COMPENSATION**, is amended as of the Effective Date of this Second Amendment, in its entirety, to read as follows:
 - A. In accordance with the budget narrative and budget as prescribed in **ATTACHMENT B** (in effect June 3, 2014 through December 15, 2014), **B-FIRST AMENDMENT** (in effect December 16, 2014 through June 30, 2015), and **B-SECOND AMENDMENT** (in effect July 1, 2015 through June 30, 2017) (the "Budget"), attached and incorporated herein, County shall pay to Contractor a maximum of \$235,236 for the time period June 3, 2014 through June 30, 2015, and a maximum of \$230,142 per fiscal year for fiscal years 2015-16 and 2016-17, for all reasonable and necessary costs in accordance with applicable Circulars of the Office of Management and Budget ("OMB") of the Executive Office of the President of the United States, for satisfactorily providing services pursuant to this Agreement. In no event shall the maximum amount payable under this Agreement exceed \$695,520 during the term of the Agreement.

III. Section 3, Staff, of ATTACHMENT A, PROGRAM WORKPLAN Mental Health Wellness and Recovery, is amended as of the Effective Date of this Second Amendment, in its entirety, to read as follows:

The Program shall be staffed according to **ATTACHMENT B** (in effect June 3, 2014 through December 15, 2014), **B-FIRST AMENDMENT** (in effect December 16, 2014 through June 30, 2015), and **B-SECOND AMENDMENT** (in effect July 1, 2015 through June 30, 2017). Program staff shall include both unpaid volunteer and paid staff. During the term of the Agreement 75% of all staff (both paid and unpaid) shall be comprised of Consumers and/or Family Members.

All staff members shall be familiar with the values, goals, and practices of recovery and wellness, and shall receive training in the competency of serving persons of diverse culture, language, group, and ethnicity, including the requirements of serving a population that includes individuals with mental illness.

IV. Section 5, Services and Components, Subsection A of ATTACHMENT A, PROGRAM WORKPLAN, Mental Health Wellness and Recovery, is amended as of the Effective Date of this Second Amendment in its entirety, to read as follows:

5. Services and Components

Program service delivery systems shall be wellness and recovery strength-based and shall be broad-based and inclusive. Program services will include on a daily basis, a minimum of five daily workshops/group activities and a minimum of two support activities that may include, but are not limited to, engagement activities, peer support, socialization activities. Program services will include on a weekly basis, a minimum of two 12-step recovery meetings.

A. Contractor shall provide a variety of individual services and scheduled activities in the Program which shall include, but not be limited to, the following:

Support Activities:

- 1) physical activities
- 2) arranging and providing transportation services which increase access to the Program.
- 3) case management services which assist participants with gaining access to housing.
- 4) housing information
- 5) employment services
- 6) assistance for Participants to understand, navigate, and connect to mental health services and other community resources

Workshops/Groups:

- 1) support groups

- 2) activities for families to increase support, communication, and education
- 3) independent living skills workshops
- 4) pre-crisis services
- 5) socialization activities
- 6) peer counseling
- 7) mentoring
- 8) consumer support and training on self-advocacy

12 Step/Recovery Meetings

- 1) Substance abuse recovery groups (i.e. Alcoholics Anonymous or Narcotics Anonymous)
- 2) Mental Health self-help groups (i.e. Emotions Anonymous)

V. The attached **ATTACHMENT B–SECOND AMENDMENT**, is, as of the effective date of this Second Amendment, incorporated into the Agreement. **ATTACHMENT B** shall govern the terms of the Agreement from the effective date of the original agreement through December 15, 2014. **ATTACHMENT B-1** shall govern the terms of the Agreement from the effective date of the First Amendment through June 30, 2015.

VI. **REAFFIRMATION**

In all other respects, the Agreement, as amended, remains in full force and effect.

VII. **ENTIRE AGREEMENT**

The Agreement, as amended, and any attachments, constitute the entire understanding between County and Contractor.

VIII. **EFFECTIVE DATE**

Unless otherwise provided, this Second Amendment shall be deemed effective as of July 1, 2015.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the Parties hereto have executed this Second Amendment to the Agreement. By their signatures below, each signatory represents that he/she has the authority to execute this Second Amendment and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SHASTA

Date _____

Pam Giacomini, Chairman
Board of Supervisors
County of Shasta
State of California

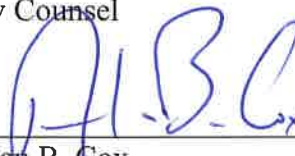
ATTEST
LAWRENCE G. LEES
Clerk of the Board of Supervisors

By: _____
Deputy

Approved As To Form:

RUBIN E. CRUSE, JR.
County Counsel


RISK MANAGEMENT

By:  9/12/16
Alan B. Cox
Deputy County Counsel

By:  9/12/16
James Johnson
Risk Management Analyst I

CONTRACTOR

Date 9.30.16


Cathy Wyatt
NVCSS Executive Director

Tax I.D.#: On file

**ATTACHMENT B-SECOND AMENDMENT
NORTHERN VALLEY CATHOLIC SOCIAL SERVICE, INC.
OLBERG WELLNESS CENTER PROGRAM BUDGET**

Shasta County Health & Human Services Agency
1810 Market Street
Redding, CA 96001

NORTHERN VALLEY CATHOLIC SOCIAL SERVICES, INC.
2400 WASHINGTON AVE.
REDDING, CA 96001

Multi-Year Service Budgets

Budget Category	Budget Period 06/2014-06/2015		Budget Period 07/2015-06/2016		Budget Period 07/2016-06/2017		Total Budgeted Costs
Personnel/Position	FTE		FTE		FTE		
County Director	2.50	1,983	2.50	1,831	1.56	1,221	5,042
Supervisor	80.00	38,595	80.00	35,626	80.00	36,708	110,929
Coordinator	87.50	29,141	87.50	29,357	100.00	32,614	91,112
Program Assistant	150.00	32,516	150.00	32,417	62.00	12,896	77,829
					62.00	13,541	13,541
Fringe Benefits		36,372		34,903		35,706	106,981
Total Salary and Benefits		138,607		134,134		132,686	405,434
Operating Expenses							
Office Expenses/Supplies		3,415		1,000		1,000	5,415
Client Cost of Care		6,800		700		700	8,200
Rents/Leases		13,975		24,000		24,000	61,975
Utilities/Communications		16,693		7,100		7,123	30,916
Travel		1,000		2,000		2,000	5,000
Travel/Van		7,000		6,000		6,000	19,000
Educational		2,000		1,000		1,000	4,000
Insurance		8,316		8,048		7,960	24,324
Fees & Licenses		500		500		500	1,500
Postage		200		200		200	600
Copies		2,400		2,400		2,400	7,200
Maintenance Labor & Supplies		2,000		700		2,250	4,950
Employment Costs & Fees		499		500		500	1,499
Employee Meetings		1,148		537		500	2,185
Professional Services/Training				13,000		13,000	26,000
Total Operating Expenses		65,946		67,685		69,133	202,764
Total Expenses		204,553		201,819		201,819	608,191
Administrative Cost (Not to exceed 15%)		30,683		28,323		28,323	87,329
Totals		235,236		230,142		230,142	695,520

FOR COUNTY USE ONLY:

Cost Center _____
Account Code _____
Project Code _____
Activity Code _____