



## MEMORANDUM

To: Brian Muir, Auditor Controller

From: Stephanie Bridgett, District Attorney

Date: December 12, 2017

Subject: District Attorney – Cost Center 22700 Budget Amendment

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Please prepare a budget amendment as noted on the attached budget amendment worksheet subject to Board of Supervisor's approval on January 23, 2018. The budget amendment includes increases to appropriations for Cost Center 22700 in the amount of \$56,250 and an increase to revenue in the amount of \$225,000 for fiscal year 2017-2018.

The increase to revenue is derived from a donation from the Redding Rancheria for the purpose of funding a prosecutor and support staff for a community prosecution program for one year. Because the entire amount will not be spent during this fiscal year, appropriations are only being amended by 25% of the amount of the donation. The unspent revenue will go into a fund balance account and will be appropriated during fiscal year 2018-2019.

## Budget Amendment

DISTRICT ATTORNEY

DEPARTMENT NAME

APPROPRIATIONS FY 17-18

INCREASE &lt;DECREASE&gt;

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
22700	011000	REGULAR SALARIES	4,493,701	4,519,947	26,246
22700	017000	EXTRA HELP	50,000	51,000	1,000
22700	017502	OVERTIME PAY	10,000	10,500	500
22700	018100	EMPLOYER SHARE OASDI	288,116	290,239	2,123
22700	018201	EMPLOYER SHARE RETIREMENT	1,061,685	1,066,431	4,746
22700	018205	401A	2,507	2,762	255
22700	018300	EMPLOYER SHARE HEALTH INSUR	765,635	772,583	6,948
22700	018307	EMPLYR SHR OTHER POST EMP BEN	134,812	135,600	788
22700	018400	EMPLOYER SHR UNEMPLOYMENT INS	14,039	14,128	89
22700	018500	WORKERS COMP EXPOSURE	57,407	57,757	350
22700	018501	WORKERS COMP EXPERIENCE	150,078	151,394	1,316
22700	032500	COMMUNICATIONS EXPENSE	30,000	30,513	513
22700	032591	CHGS IT COMM	16,500	16,645	145
22700	032992	CHGS FAC MGMT HSHLD XP	60,000	60,770	770
22700	033102	INSUR XP LIABILITY EXPOSURE	16,598	16,699	101
22700	033103	INSUR XP MISCELLANEOUS	4,447	4,486	39
22700	033105	INSUR XP LIABILITY EXPERIENCE	169,210	170,694	1,484
22700	033592	CHGS IT MNT HARD/SOFTWARE	9,532	9,657	125
22700	033791	CHGS FAC MGMT MAINT STR	50,000	50,439	439
22700	034100	MEMBERSHIPS	20,000	20,175	175
22700	034500	OFFICE EXPENSE	56,000	56,491	491
22700	034527	OFFICE XP PRINTING	5,000	5,044	44
22700	034529	OFFICE XP PUBLICATIONS	20,000	20,176	176
22700	034590	CHGS OC PHOTOCOPY SVS	3,360	3,390	30
22700	034591	CHGS OC POSTAGE SVS	10,000	10,088	88
22700	034592	CHGS OC OTHER MAIL SVS	5,000	5,044	44
22700	034860	PROF BENEFITS ADMIN SVS	112,035	113,018	983
22700	034892	CHGS IT PROFESSIONAL SVS	202,000	205,574	3,574
22700	035100	RENTS & LEASES OF EQUIPMENT	13,500	13,619	119
22700	035500	MINOR EQUIPMENT	25,000	25,219	219
22700	035590	CHGS IT SOFTWARE EQP	12,500	12,875	375
22700	035591	CHGS IT HARDWARE EQP	60,000	61,026	1,026
22700	035900	TRANSPORTATION & TRAVEL	56,000	56,490	490
22700	036100	UTILITIES	50,000	50,439	439
TOTAL					56,250

REVENUE FY 17-18

INCREASE &lt;DECREASE&gt;

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
22700	792500	DONATIONS	0	225,000	225,000
TOTAL					225,000