



SHASTA COUNTY

CLERK OF THE BOARD OF SUPERVISORS
A DIVISION OF THE ADMINISTRATIVE OFFICE
LAWRENCE G. LEES, CEO/CLERK OF THE BOARD

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November 7, 2017

Larry Buchanan
23038 Elk Trail East
Redding, CA 96003

Re: **NOTICE OF HEARING – APPEAL OF IMPOSITION OF WATER PENALTY**
Board of Supervisors November 14, 2017 Meeting and CSA No. 6 Penalty Appeal Hearing

Dear Mr. Buchanan:

This letter will serve as notice of the setting of the hearing date of your County Service Area (CSA) No. 6 water bills penalty due process appeal hearing. Your hearing will be held as follows:

Date: November 14, 2017
Time: 9:00 a.m., or as soon thereafter as may be heard
Location: County of Shasta Administration Building
1450 Court Street, Redding, California, Room 263 (Board Chambers)

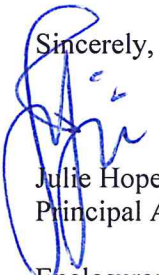
The Board will hold a public hearing on this matter. After the County presents its evidence regarding your water use and civil penalty, you will be allocated five minutes to address the Board in support of your position regarding the imposition of your water bill penalty. You may bring and present copies of written materials. Please bring 10 copies of each document you plan to present to the Board and deliver them to the Clerk of the Board before the meeting or during the hearing. At the conclusion of the hearing, the decision of the Board shall be final and conclusive. The Clerk of the Board will mail you a copy of the Board's final decision.

Please be advised that failure to appear at the hearing or to raise any issue before the Board of Supervisors may result in you waiving your appeal rights or the waiver of your right to have the Board of Supervisors consider a particular issue.

Please be advised that only bottled water is allowed in the Board Chambers; no food or other drink. The staff report to the Board regarding the CSA 6 penalty appeals will be available on the internet at (https://www.co.shasta.ca.us/index/bos_index/bos_agenda/current-agenda) and at the Clerk of the Board no later than 5:00 p.m. on November 9, 2017 (November 10, 2017 is a County Holiday and our office will be closed).

Please do not hesitate to contact me if you have any questions.

Sincerely,


Julie Hope
Principal Administrative Analyst/Deputy Clerk of the Board

Enclosure: Staff Report