



Health and Human Services Agency

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To: Brian Muir, Auditor-Controller

From: Tracy Tedder, Director, HHSA Business & Support Services

Date: September 29, 2017

Subject: Budget Amendment

Please prepare a FY 2017-18 budget amendment for the Opportunity Center Cost Center budget (53000) to increase revenues by \$264,140 and expenditures by \$31,000 due to a new agreement that the department has received. The department plans to present this to the Board of Supervisors for their consideration on October 10, 2017.

Thank you.

Attachments: CEO Memo; Budget Amendment Worksheet

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