

Pine Grove Cemetery District
P. O. Box 311
McArthur, CA 96056

MINUTES

June 21, 2017

The Pine Grove Cemetery District Board of Trustees meeting was called to order at 4:02 PM by Chairperson Arleen Earnest. The following people were present: Directors, Robert Dye, Calvin Carpenter, Marlene Van Staaveren and Manager Kelly Shuler. Absent: None Guests: Bud Hendricks.

Public Comments: Bud recommends keeping Don on this year because he knows the system and is a great worker.

Minutes of Previous Meeting: Robert Dye moved Calvin Carpenter seconded to approve the May 17 minutes. Motion carried.

Bills and Deposits: The Board was given a list of the bills that have been paid online by Kelly Shuler and Arleen Earnest since the May 17 meeting that totaled \$2,397.86 (\$1600.00-expansion). Marlene Van Staaveren moved Robert Dye seconded to approve the bills. Motion carried.

Review of Time/Journal Cards: Done

Review of Month-End Report: Done

Comments of Board Members: Marlene Van Staaveren revisited Bud's comments.

Manager's Report: See attached.

* **Board Director Resignation:** Calvin Carpenter moved Marlene Van Staaveren seconded to accept Jerry Dunckel's resignation letter. Motion carried.

Budget Amendment: Calvin Carpenter moved Marlene Van Staaveren seconded to make two amendments to the budget:

1. Recognize the contribution of \$5,000.00 from Shasta Co. in the 563710 account and increasing the Prof. & Special services acct.-034800 to \$6,900.00
2. Transfer \$4,000.00 of revenue from the opening/Closing acct.-692961 into the Utilities acct.-036100.

Motion carried.

Fall River Cemetery/LAFCo: Final approval should be granted June 22, 2017.

Land Expansion Project Update The wrought iron fencing finished and solar project still in progress.

Cemetery Price Sheet: Robert Dye moved Calvin Carpenter seconded to accept a new price sheet that reflects the merging of Fall River Cemetery District. The new price list will become effective August 1, 2017. Motion carried.

Items for next Month's meeting: 2017/2018 budget, vacancy announcement, Cemetery District Consolidation.

Adjournment: Next regular meeting July 12, 2017 4PM. Meeting adjourned 5:55 PM.

Respectfully submitted,


Arleen Earnest -- Chairperson


Kelly Shuler - Manager