

SHASTA COUNTY IHSS PUBLIC AUTHORITY

Budget/Rate Narrative

Fiscal Year 2016-2017

<i>Account Number/Line Item Description</i>	<i>Budget Amount</i>	<i>Portion of Rate</i>
<u>HOURLY SERVICE COST:</u>		
<u>IP Wages:</u>		
<u>Represents</u> 3,528,950 hours for In Home providers at 11.00 per hour. \$	38,818,450.00	11.00
<u>IP Payroll Taxes:</u>		
<u>Represents</u> 3,528,950 hours for In Home providers at 1.29 per hour. \$	4,552,345.50	1.29
<u>IP Benefits:</u>		
<u>Represents</u> 3,528,950 hours for In Home providers at 0.00 per hour. \$	-	0.00
Total Hourly Service Cost \$		43,370,795.50 12.29

HOURLY ADMINISTRATIVE COST:

011000	REGULAR SALARIES	\$164,280.00	0.0452
011200	TERMINATION/SPECIAL PAY	\$0.00	0.0000
011202	UNALLOCATED SALARY SAVINGS	\$0.00	0.0000
017000	EXTRA HELP	\$0.00	0.0000
017502	OVERTIME PAY	\$0.00	0.0000
017505	STANDBY PAY	\$0.00	0.0000
017509	HOLIDAY OVERTIME PAY	\$0.00	0.0000
017515	MPA PROGRAM	\$0.00	0.0000
017517	CELL/PDA COMM ALLOWANCE PROG	\$0.00	0.0000
018100	EMPLOYER SHARE OASDI	\$12,568.00	0.0035
018201	EMPLOYER SHARE RETIREMENT	\$29,430.00	0.0081
018204	EMPLOYER SHARE DEFERRED COMP	\$0.00	0.0000
018300	EMPLOYER SHARE HEALTH INSUR	\$56,877.00	0.0157
018307	EMPLYR SHR OTHER POST EMP BEN	\$4,929.00	0.0014
018400	EMPLOYER SHR UNEMPLOYMENT INS	\$526.00	0.0001
018500	WORKERS COMP EXPOSURE	\$2,069.00	0.0006
018501	WORKERS COMP EXPERIENCE	\$0.00	0.0000
<u>032300</u>	<u>CLOTHING/PERSONAL SUPPLIES XP</u> Tissue, masks vinyl gloves	\$1,000.00	0.0000
<u>032500</u>	<u>COMMUNICATIONS EXPENSE</u> Includes telephone services.	\$4,725.00	0.0013
<u>032591</u>	<u>CHGS IT COMM</u> IT communications services	\$2,025.00	0.0006
<u>032700</u>	<u>FOOD EXPENSE</u> Plates, utensils, cleaner, air freshner	\$0.00	0.0000
<u>032900</u>	<u>HOUSEHOLD EXPENSE</u> Misc. household expenses	\$250.00	0.0001
<u>032902</u>	<u>HOUSEHOLD EXPENSE</u>	\$0.00	0.0000
<u>032990</u>	Chgs OC Hshld Expense Janitorial service	\$5,736.00	0.0016
<u>032991</u>	Chgs OC Hshld Supplies	\$1,000.00	0.0003

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<u>032992</u>	Chgs Fac Mgmt Hshld XP		\$125.00	0.0000
<u>033100</u>	Insur Expense Liability Insurance		\$7,600.00	
<u>033102</u>	Insur XP Liability Exposure		\$598.00	0.0002
<u>033103</u>	Gen Liability Ins. Includes general & auto liability insurances.		\$5,000.00	0.0014
<u>033500</u>	<u>MAINTENANCE OF EQUIPMENT</u> General Equip Maintenance	\$	200.00	0.0001
<u>033592</u>	<u>CHGS IT MNT HARD/SOFTWARE</u> Includes misc. installation of hardware and software	\$	-	0.0000
<u>033700</u>	<u>MAINTENANCE OF STRUCTURES</u> Miscellaneous office repairs and/or maintenance		\$0.00	0.0000
<u>033707</u>	<u>MAINTENANCE DEPT ITEMIZED</u>		\$0.00	0.0000
<u>033729</u>	<u>MNT STR FAC MGMT APRV</u>		\$0.00	0.0000
<u>33791</u>	<u>CHGS FAC MGMT MAINT STR</u> Miscellaneous improvements to building structure		\$1,290.00	0.0004
<u>033797</u>	<u>ISF MNT STR OTHER DEPT CHGS</u>		\$0.00	0.0000
<u>033798</u>	<u>ISF MNT SVS CTRCT OTHER DEPT</u> Includes contracted staff, contracted labor relations activities, background checks and misc. contracted		\$0.00	0.0000
<u>033900</u>	<u>MEDICAL/DENTAL/LAB SUPPLIES</u>		\$0.00	0.0000
<u>034100</u>	<u>MEMBERSHIPS</u> California Association of Public Authorities		\$9,323.00	0.0026
<u>034500</u>	<u>OFFICE EXPENSE</u> Office Depot, office supplies, extra Carrel's costs		\$5,000.00	0.0014
<u>034501</u>	<u>OFFICE EXPENSE</u> Includes software support for the registry software.		\$0.00	0.0000
<u>034502</u>	<u>OFFICE EXPENSE</u> Includes minor equipment and tools, also replacement parts.		\$0.00	0.0000
<u>034503</u>	<u>OFFICE EXPENSE</u> County IT department chargesto install and maintain		\$0.00	0.0000
<u>034526</u>	<u>OFFICE XP POSTAGE</u> Includes misc postage/self addressed stamped envelopes		\$0.00	0.0000
<u>034527</u>	<u>OFFICE XP PRINTING</u>		\$0.00	0.0000

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Includes provider orientation manuals, consumer and provider related materials and informational fliers.

<u>034590</u>	<u>CHGS OC PHOTOCOPY SVS</u>	\$3,785.00	0.0010
<u>034591</u>	<u>CHGS OC POSTAGE SVS</u> Includes monthly mailing to both providers and recipients as well as usual office business postage.	\$7,539.00	0.0021
<u>034592</u>	<u>CHGS OC OTHER MAIL SVS</u> Other mail services	\$4,316.00	0.0012
<u>034700</u>	<u>PROF & SPECIAL SERVICES</u> Misc software costs	\$0.00	0.0000
<u>034702</u>	<u>PROF & SPECIAL SERVICES</u> Includes installation of computers and ongoing system maintenance and support by County IS department.	\$0.00	0.0000
<u>034705</u>	<u>INFORMATION TECHNOLOGY SVS</u> County IT department charges for telecommunication	\$0.00	0.0000
<u>034710</u>	<u>PROF & SPECIAL SERVICES</u>	\$0.00	0.0000
<u>034711</u>	<u>PROF & SPECIAL SERVICES</u>	\$0.00	0.0000
<u>034800</u>	<u>PROF & SPECIAL SERVICES</u> Miscellaneous contracted expense	\$25,838.00	0.0071
<u>034801</u>	<u>PROF ADMIN SVCS</u> Indirect rate for overhead	\$23,038.00	0.0063
<u>034813</u>	<u>PROF CONSULTING SVS</u> Utilities for the Public Authority building.	\$60,000.00	0.0165
<u>034828</u>	<u>PROF LEGAL SVS</u> Includes county counsel costs	\$1,500.00	0.0004
<u>034845</u>	<u>PROF SURVEYING SVS</u>	\$0.00	0.0000
<u>034849</u>	<u>PROF TECHNOLOGICAL SVS</u> Includes software support for the registry software	\$12,200.00	0.0034
<u>034851</u>	<u>PROF TRAINING SVS</u>	\$200.00	0.0001
<u>034892</u>	<u>CHGS IT PROFESSIONAL SVS</u> County IT department charges to install and maintain software	\$12,400.00	0.0034
<u>034900</u>	<u>PUBLICATIONS & LEGAL NOTICES</u> Includes misc. publications, legal notices.	\$0.00	0.0000
<u>035100</u>	<u>RENTS & LEASES OF EQUIPMENT</u> Includes rental cost for office copy machine	\$3,000.00	0.0008
<u>035300</u>	<u>RENTS & LEASES OF STRUCTURES</u> Includes rental cost for office space	\$0.00	0.0000

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035500	MINOR EQUIPMENT County IT charges for small tools and minor equipment/parts.	\$800.00	0.0002
035530	MNR EQP IT APRV Small computer accessories	\$500.00	0.0001
035590	CHGS IT SOFTWARE EQP Miscellaneous software costs	\$0.00	0.0000
035591	CHGS IT HARDWARE EQP Includes installation of computers and ongoing system maintenance	\$7,600.00	0.0021
035592	CHGS IT TELECOMM EQP County IT department charges for telecommunication equipment.	\$400.00	0.0001
035700	SPECIAL DEPARTMENTAL EXPENSE	\$0.00	0.0000
035900	TRANSPORTATION & TRAVEL Staff reimbursement for mileage	\$0.00	0.0000
035902	TRANSPORTATION & TRAVEL	\$0.00	0.0000
035905	VEHICLE MAINTENANCE SERVICES	\$0.00	0.0000
035940	TRANS/TRVL/FUEL	\$600.00	
035941	TRANS/TRVL MILEAGE	\$0.00	0.0000
035942	TRANS/TRVL TRAINING Includes training fees and travel costs for staff training	\$1,500.00	0.0004
035946	TRANS/TRVL FLEET APRV	\$0.00	0.0000
035990	CHGS FLEET TRANS/TRVL Includes cost of maintaining PA fleet vehicle	\$3,050.00	0.0008
035999	TRN/TRV PY EE 1 DAY REIMB	\$0.00	
036100	UTILITIES Utilities for the Public Authority office.	\$4,800.00	0.0013
<u>050001</u>	A87 costs	\$19,199.00	0.0053
<u>065095</u>	1 VEHICLE W/ACCESSORIES	\$0.00	
<u>0888501</u>	C/A SOCIAL SERVICES	-	0.0000
Total Hourly Administrative Cost		\$506,816.00	\$ 0.1372