

RESOLUTION NO. _____

**A RESOLUTION OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF SHASTA
RECOGNIZING DOMINIC De LELLO, SENIOR STAFF SERVICES ANALYST
OF SHASTA COUNTY'S HEALTH AND HUMAN SERVICES AGENCY,
BUSINESS AND SUPPORT DEPARTMENT
AS SEPTEMBER 2017 EMPLOYEE OF THE MONTH**

WHEREAS, the Shasta County Board of Supervisors has adopted the Shasta County Employee Recognition Program to identify exceptional employees who deserve to be recognized and honored for their contribution to County service; and

WHEREAS, such recognition is given to the employee meeting the criteria of the program, namely exceptional customer service, professionalism, high ethical standards, initiative, innovation, teamwork, productivity, and service as a role model for other public employees; and

WHEREAS, the Shasta County Employee Recognition Committee has considered all current nominations for the Shasta County Employee of the Month;

NOW, THEREFORE, BE IT RESOLVED that Dominic De Lello, Senior Staff Services Analyst, of Shasta County's Health and Human Services Agency (HHSA), Business and Support Department (BSS) is hereby named Shasta County Employee of the Month for September 2017; and

BE IT FURTHER RESOLVED that Mr. De Lello's current assignment is the supervisor of the Contracts Unit of HHSA-BSS. His customer service for both internal and external customers is outstanding. In order to process contracts, Mr. De Lello must work with other county departments along with vendors in the community in order to procure services and products for the entire HHSA Agency. Recently, the Contracts Unit of HHSA had a staff shortage. Mr. De Lello stepped in and made sure that agreements continued to be routed promptly through the review process. With the increase in the workload, this ensured that the contracts that were currently in process were completed in a timely manner.

Mr. De Lello has been working on ways to improve the contract process for HHSA-BSS. He has reached out to County Administration to see how HHSA can improve business processes in order to create a better product and streamline processes. He has embraced the use of the new software implemented by the Clerk of the Board's office for the submission of Board agenda items and is always looking for ways to reduce the turnaround time for contract processing.

The HHSA Contracts unit processes approximately 190 contracts every year. For the Fiscal Year ending June 30, 2015, HHSA had approximately 40 retroactive agreements. For the Fiscal Year ending June 30, 2016 Mr. De Lello and his staff have reduced the retroactive agreements to less than 20.

Mr. De Lello is a role model for other public employees. He is a hard worker that continually looks for ways to improve the contract process. He can be counted on for his expertise and ethical standards. He is a true asset to HHSA-BSS.

DULY PASSED AND ADOPTED this 12th day of September 2017 by the Board of Supervisors of the County of Shasta by the following vote:

AYES:

NOES:

ABSENT:
ABSTAIN:
RECUSE:

DAVID A. KEHOE, CHAIRMAN
Board of Supervisors
County of Shasta
State of California

ATTEST:

LAWRENCE G. LEES
Clerk of the Board of Supervisors

By _____
Deputy