

**FIVE HUNDRED FORTY NINTH MEETING
OF THE
BOARD OF TRUSTEES
OF THE
BURNEY BASIN
MOSQUITO ABATEMENT DISTRICT**

Wednesday, June 14, 2017 4:45 p.m.

MINUTES

PLACE: Burney Basin M.A.D.
Burney, CA

MEMBERS PRESENT: Walt Caldwell
Abe Hathaway
Chad Arseneau
Dana Murray

MEMBERS ABSENT: Kent Spooner

ALSO PRESENT: Rick Dougherty, Manager
Jon Wilkins, Seasonal Employee
Bill Ford

1. Roll Call: Walt Caldwell, President, called the meeting to order at 4:46 p.m.

2. Minutes: *Upon motion by Trustee Dana Murray, seconded by Chad Arseneau, the minutes of the Regular Meeting held May 10, 2017 were approved.*

3. Public Comment: None

4. Budget & Fiscal Affairs:

- a. *Trustee Chad Arseneau moved to approve Payroll Warrants for May 2017 in the amount of \$3,772.48 and Commercial Warrants dated June 14, 2017 in the amount of \$3,293.41. Trustee Dana Murray seconded. The motion passed.*
- b. *The Schedule of Expenditures ended June 14, 2017 were discussed.*
- c. *As FY16/17 comes to an end, Manager Dougherty discussed the general financial outlook and some changes for the proposed FY17/18 budget. As the SOE showed, the district expenses were poised to come in under the projected budget revenue of \$121,961. Therefore we should not have to transfer in the projected \$4738.00 from the 00468 Fund to meet our approved expenses of \$126,699. A change going forward from FY17/18 is that the Shasta County Auditor/Controllers Office has decided to "collapse the 00468 fund into the 00463 operating fund. All the designations/restrictions would remain the same. The*

advantage is that you will see all your cash in one place, and it would streamline the process for making funds available... you would no longer require budget items for the Tran In/Tran out. This is a purely technical adjustment that can be handled by the Auditor's office and requires no Board approval as we are not changing the restrictions at all". The Board was informed that Auditor Brian Muir confirmed to Manager Dougherty that the additional roughly \$31,000 in revenue (over the projected) brought in in April 2017 is in fact a one year correction and not a continual amount. The excess will be put in reserve accounts as happens with all money that is not spent in any given FY. The Board discussed possible uses for the excess funds in the FY17/18 budget in order to improve the facilities and stock up on chemicals to be used in future treatment seasons to help us stay within actual revenue amounts in future fiscal years.

- d. Upon a motion by Trustee Abe Hathaway, seconded by Chad Arseneau, the Board approved Resolution 18-01 establishing BBMAD's Annual Appropriations Limit for FY 17/18 at \$1,010,487.00. The vote was 4 ayes, 0 noes and 1 absent.

5. Discuss and vote on Resolution 18-02:

After discussion about the costs involved (which are \$35.00 per 9 panel test) and upon a motion by Trustee Dana Murray, seconded by Abe Hathaway, the Board approved Resolution 18-02 establishing a Drug and Alcohol Testing Policy for BBMAD. The Policy will take effect upon its approval. The vote was 4 ayes, 0 noes and 1 absent.

6. Manager's Report:

Manager Dougherty told the Board of an upcoming County Auditor's Office payroll training session he must attend on Thurs. June 15. The first three weeks worth of light trap counts and graphs were explained to the Board. Because of the colder and stormy weather the counts were generally lower which has saved us some treatment costs, but that is expected to change with a very hot, dry spell predicted for the next two weeks. Finally, information from Shasta County LAFCO sent to BBMAD Trustees about the Pine Grove/Fall River Cemetery Consolidation was distributed to them.

7. Board and Staff Announcements: Bill Ford of Johnson Park and a math teacher at Burney Jr./Sr. High School was presented to the Board as someone interested in filling Kent Spooner's vacancy on the Board. The Board verbally by consensus accepted Bill Ford's desire to fill that vacancy pending the approval of the Board of Supervisors. Seasonal employee Jon Wilkins was also introduced to the Board.

8. Adjournment:

There being no further business, Dana Murray, seconded by Walt Caldwell, moved to adjourn the meeting at 5:25 p.m.

Respectfully Submitted,

Abe Hathaway, Secretary BBMAD