


INTER-OFFICE MEMORANDUM

FROM THE OFFICE OF:
RICK GURROLA
AGRICULTURAL COMMISSIONER/SEALER
Phone: 224-4949

DATE: February 15, 2023

TO: Erin Bertain, Deputy County Executive Officer

FROM: Rick Gurrola,  Agricultural Commissioner/Sealer

SUBJECT: FY 2022/23 Mid-Year Budget Amendments

.....

Per your approval of my requested mid-year budget amendments presented at our January 23, 2023 Operations Review Meeting, please prepare a budget amendment for the Department of Agricultural Commissioner/Sealer of Weights & Measures as detailed below.

1. A budget amendment is requested to increase Revenue Account #539170 - State Pesticide Enforcement, in the amount of \$400,000 for the additional revenue to be received from the California Department of Pesticide Regulation for a pesticide disposal event to be conducted in the Spring of 2023.

A budget amendment is requested to increase Expense Account #034800 – Prof & Special Services, in the amount of \$400,000 to pay for all services associated with the pesticide disposal event.

2. A budget amendment is requested to increase Revenue Account # 693001- Charges For Services, in the amount of \$39,200 for the additional revenue to be received from the Modoc County MOU.

A budget amendment is requested to increase the following expense accounts due to increased expenditures associated with the Modoc County MOU.

- a. Account #011000 - Regular Salaries - \$7,738
- b. Account #035900 - Transportation & Travel - \$2,000
- c. Account #035999 - 1 Day Meal Reimbursement - \$300

cc: Bryce Ritchie, CAO Analyst
Lori Peisker, Agency Staff Services Analyst II

APPROPRIATIONS
INCREASE <DECREASE>

FUND/COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER
28000	539170	State Pesticide Enforcement	0	400,000	400,000
28000	693001	Charges For Services	33,500	72,700	39,200
				TOTAL	439,200

EXPENSES
INCREASE <DECREASE>

FUND/COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER
28000	034800	Prof & Special Services	143,000	543,000	400,000
28000	011000	Regular Salaries	1,076,000	1,083,738	7,738
28000	035900	Transportation & Travel	13,000	15,000	2,000
28000	035999	1 Day Meal Reimbursement	1,000	1,300	300
				TOTAL	410,038




SHASTA COUNTY

DEPARTMENT OF CHILD SUPPORT SERVICES

Main Office: P.O. Box 994130, Redding, CA 96099-4130 • 1-866-901-3212 • Fax 530-245-6379
Legal Department: P.O. Box 994130, Redding, CA 96099-4130 • Fax: 530-225-5464 • Relay Service, dial 711

Genevieve Richardson
Director

To: Nolda Short, Auditor-Controller

From: Genevieve Richardson, Director of Child Support Services 

Date: February 7, 2023

Re: Fiscal Year 2022 – 2023 Mid-Year Budget

The Shasta County Department of Child Support Services (DCSS) received its final fiscal year (FY) 2022-23 administrative (state and federal) and electronic data processing (EDP) allocation per fiscal letter CSSI 22-07 on June 30, 2022. Included in the final allocation is the Revenue Stabilization Augmentation of \$278,954 and a reduction in our allocation of \$408,351. There is no change in the EDP allocation of \$343,543. As of November 1, 2022, the Health and Human Services Agency (HHS) will occupy 55.3031 percent of the total space leased from DCSS.

This budget amendment makes the appropriate technical corrections in response to the before-mentioned changes and the continued effort to be 100 percent staffed by the end of the fiscal year. DCSS is proposing a budget amendment to decrease Salary and Benefits in cost center 22800 by \$467,000 and increase Intrafund Transfers by \$51,952. We are also requesting to increase Professional Consulting Services by \$7,594 to align with the maximum compensation noted in an existing contract and increase Central Service Cost Plan Charges in the amount of \$594. DCSS is not requesting any adjustments in cost center 22801. In addition, DCSS is requesting to reduce Federal Child Support Match revenue by \$292,043 in cost center 22800. The decrease in revenue is due to salary savings from vacant positions and a decrease in overall expenditures.

DCSS receives no County General Fund dollars and expects to be within budget at the end of this fiscal year.

I have reviewed the department's budget, and there are no other significant variances. The mid-year budget reflects that the department will remain within our allocation. This budget amendment will go to the Board of Supervisor for approval on February 28, 2023.

APPROPRIATIONS

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD	AMOUNT OF TRANSFER (+/-)
22800	011000	REGULAR SALARIES	3,678,000	3,358,000	(320,000)
22800	017000	EXTRA HELP	-	47,000	47,000
22800	018201	EMPLOYER SHARE RETIREMENT	910,000	829,000	(81,000)
22800	018300	EMPLOYER SHARE HEALTH INSUR	1,188,000	1,075,000	(113,000)
22800	034813	PROFESSIONAL CONSULTING SERV	5,531	13,125	7,594
22800	050001	CENTRAL SERVICE COST PLAN CHGS	211,120	211,714	594
22800	088502	C/A HEALTH & HUMAN SVS AGENCY	(341,889)	(393,841)	(51,952)
TOTAL					(510,764)

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD	AMOUNT OF TRANSFER (+/-)
22800	551402	FEDERAL CHILD SUPPORT MATCH	292,043	0	(292,043)
TOTAL					(292,043)



Genevieve Richardson, Director
Department of Child Support Services




SHASTA COUNTY

DEPARTMENT OF SUPPORT SERVICES

Shelley Forbes, Director of Support Services

To: Nolda Short, Auditor - Controller

From: Shelley Forbes, Director of Support Services 

Date: January 31, 2023

Subject: Mid-Year Budget Amendment for Support Services – Risk Management

Please prepare a FY 2022-2023 line item budget amendment in Risk Management for the following cost centers and line item accounts:

- General Liability (95002) account 034828 Professional Legal Services, to increase appropriations by \$1,000,000 to accommodate increased legal fees.

And for the following revenue accounts, to accommodate increased charges to be collected during the remainder of this fiscal year to offset the underfunded Risk Management Working Capital Reserve:

- Workers Compensation (95001) account 693000, Charges for Services Regular Employees, to increase revenue by \$253,306
- General Liability (95002) account 693000, Charges for Services Regular Employees, to increase revenue by \$1,564,527
- Medical Malpractice (95005) account 693161, Charges for Services MedMalpractice, to increase revenue by \$191,611

This budget amendment is expected to be presented to the Board of Supervisors 2/28/2023.

I have attached a detailed budget amendment worksheet for your review.

CC: Erin Bertain, CAO, Deputy County Executive Officer
Jared Biddle, CAO, Administrative Analyst II
Monica Fugitt, Support Services, Assistant Director
Kari Kibler, Support Services, Deputy Director
Kristen Racki, Support Services, Chief Fiscal Officer

County of Shasta Budget Amendment Worksheet

SUPPORT SERVICES - RISK MANAGEMENT

APPROPRIATIONS

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
95002	034828	PROF LEGAL SERVICES	500,000	1,500,000	1,000,000
				0	0
TOTAL					1,000,000

REVENUE

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
95001	693000	CHGS FOR SVS REGULAR EMPLOYEES	4,299,276	4,552,582	253,306
95002	693000	CHGS FOR SVS REGULAR EMPLOYEES	3,202,379	4,766,906	1,564,527
95005	693161	CHGS FOR SVS MEDMALPRACTICE	194,601	386,212	191,611
				0	
TOTAL					2,009,444



From the Desk of:
Mary Williams, Acting County Executive Officer

To: Nolda Short, Auditor-Controller

From: Mary Williams, Acting County Executive Officer *MW*

Date: February 14, 2023

Subject: Budget Amendment

Please prepare a budget amendment to the Miscellaneous General Budget Unit (BU173) to increase appropriations in Professional Services in the amount of \$3,650,000 which will be offset by a commensurate increase to revenues. These funds will be used for contracts with Water and Fire Districts and will be paid for using ARPA revenue. This item will be brought to the Board on February 28, 2023.

Appropriations

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17300	034800	PROF & SPECIAL SERVICES	801,500	4,451,500	3,650,000
TOTAL					\$3,650,000

Revenue

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
17300	5513200	FED EMERGCY ASSIST CORONAVIRUS	400,000	4,050,000	3,650,000
TOTAL					\$3,650,000



SHASTA COUNTY **SHERIFF**

Michael L. Johnson
SHERIFF - CORONER

INTERDEPARTMENTAL MEMORANDUM

TO: Nolda Short, Auditor-Controller
FROM: Michael L. Johnson, Sheriff-Coroner
DATE: February 10, 2023
RE: FY 2022/23 Sheriff Mid-Year Budget Amendment

filed
02-14-23

In order to better align the Sheriff's budgets to actual expenditures and revenues, and upon approval by the Board of Supervisors, please prepare the attached budget amendment as shown on the attached worksheet pages.

The requested budget amendment recognizes additional revenues received that were not budgeted; reduces certain revenues that are or have underperformed; increases appropriations for workers' compensation, general liability, and cost plan charges; and increases and decreases other appropriations to better align the Sheriff's budgets to projections. This budget amendment increases appropriations \$734,268, increases revenues \$696,699, and includes a requested use of \$38,000 in Sexual Assault Felony Enforcement (SAFE) prior year fund balance. The total impact of this amendment is a reduction of \$431 in net county cost.



Budget Amendment

Sheriff - Mid Year (All)**DEPARTMENT NAME****APPROPRIATIONS**

INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
23500	011200	TERMINATION/SPECIAL PAY	255,000	180,000	(75,000)
23500	032500	COMMUNICATIONS EXPENSE	24,900	45,900	21,000
23500	033105	INSUR XP LIABILITY EXPERIENCE	957,504	1,425,288	467,784
23500	033729	MNT STR FAC MGMT APRV	5,000	24,504	19,504
23500	034800	PROF & SPECIAL SERVICES	1,071,701	1,146,701	75,000
23500	034814	PROF COUNSELING SVS	-	20,000	20,000
23500	034837	PROF PREEMPLOYMENT SVS	10,000	15,000	5,000
23500	050001	CENTRAL SRVC COST PLAN CHGS	456,968	468,757	11,789
23500	051351	CONTR TO CITY OF REDDING	360,000	210,000	(150,000)
23514	017502	OVERTIME PAY	134,000	146,500	12,500
23514	032328	CLTHG/PERS SAFETY CLOTHING	13,808	33,971	20,163
23514	034800	PROF & SPECIAL SERVICES	151,000	266,238	115,238
23514	035500	MINOR EQUIPMENT	100,098	150,098	50,000
23514	035700	SPECIAL DEPARTMENTAL EXPENSE	16,000	38,000	22,000
23565	018501	WORKERS COMP EXPERIENCE	692,000	732,528	40,528
23565	034500	OFFICE EXPENSE	11,375	36,375	25,000
23565	034800	PROF & SPECIAL SERVICES	101,000	133,000	32,000
23565	035300	RENTS & LEASES OF STRUCTURES	19,080	37,080	18,000
23565	035942	TRANS/TRVL TRAINING	73,100	92,000	18,900
23565	035990	CHGS FLEET TRANS/TRVL	398,028	310,028	(88,000)
23570	034837	PROF PREEMPLOYMENT SVS	800	17,800	17,000
23570	035754	SP DEPT XP ONLINE DATA SUBSCR	8,665	20,350	11,685
23575	034800	PROF & SPECIAL SERVICES	10,000	73,500	63,500
23575	051500	CONTR TO OTHER AGENCIES	60,000	45,000	(15,000)
23600	011000	REGULAR SALARIES	281,000	242,500	(38,500)
23600	017000	EXTRA HELP	211,000	241,000	30,000
23600	017502	OVERTIME PAY	47,000	60,000	13,000
23600	018100	EMPLOYER SHARE FICA	12,800	11,500	(1,300)
23600	018201	EMPLOYER SHARE RETIREMENT	154,000	144,700	(9,300)
23600	018300	EMPLOYER SHARE HEALTH INSUR	72,000	62,000	(10,000)
23600	033105	INSUR XP LIABILITY EXPERIENCE	648	960	312
					(CONT)

Budget Amendment

23600	033536	MNT EQP BOATS	22,650	37,422	14,772
23600	050001	CENTRAL SRVC COST PLAN CHGS	18,698	18,714	16
23700	011000	REGULAR SALARIES	335,000	290,000	(45,000)
23700	018100	EMPLOYER SHARE FICA	14,000	12,250	(1,750)
23700	018201	EMPLOYER SHARE RETIREMENT	155,000	134,300	(20,700)
23700	018300	EMPLOYER SHARE HEALTH INSUR	104,000	96,200	(7,800)
23700	018307	EMPLYR SHR OTHR POST EMP BEN	17,000	14,700	(2,300)
23700	018501	WORKERS COMP EXPERIENCE	35,000	37,882	2,882
23700	050001	CENTRAL SRVC COST PLAN CHGS	28,762	28,778	16
24600	050001	CENTRAL SRVC COST PLAN CHGS	14,632	14,644	12
26000	011000	REGULAR SALARIES	5,433,000	5,137,000	(296,000)
26000	011200	TERMINATION/SPECIAL PAY	173,000	150,000	(23,000)
26000	017000	EXTRA HELP	31,000	20,500	(10,500)
26000	017502	OVERTIME PAY	1,513,000	1,566,000	53,000
26000	017505	STANDBY PAY	22,000	1,000	(21,000)
26000	018100	EMPLOYER SHARE FICA	156,200	152,700	(3,500)
26000	018201	EMPLOYER SHARE RETIREMENT	3,069,000	2,895,000	(174,000)
26000	018205	EMPLOYER SHARE 401A	54,000	27,000	(27,000)
26000	018300	EMPLOYER SHARE HEALTH INSUR	1,765,000	1,702,000	(63,000)
26000	018307	EMPLYR SHR OTHR POST EMP BEN	272,000	257,250	(14,750)
26000	018501	WORKERS COMP EXPERIENCE	323,000	341,592	18,592
26000	033105	INSUR XP LIABILITY EXPERIENCE	867,444	1,291,236	423,792
26000	034831	PROF MEDICAL SVS	4,382,648	4,770,248	387,600
26000	035940	TRANS/TRVL FUEL	43,250	47,250	4,000
26000	050001	CENTRAL SRVC COST PLAN CHGS	345,371	350,404	5,033
26100	011000	REGULAR SALARIES	1,246,000	1,154,800	(91,200)
26100	017000	EXTRA HELP	15,000	5,800	(9,200)
26100	017502	OVERTIME PAY	220,000	250,000	30,000
26100	017505	STANDBY PAY	5,300	2,250	(3,050)
26100	018100	EMPLOYER SHARE FICA	27,700	26,350	(1,350)
26100	018201	EMPLOYER SHARE RETIREMENT	752,000	697,000	(55,000)
26100	018300	EMPLOYER SHARE HEALTH INSUR	280,000	265,000	(15,000)
26100	018307	EMPLYR SHR OTHR POST EMP BEN	63,000	58,400	(4,600)
26100	018501	WORKERS COMP EXPERIENCE	228,000	240,924	12,924
26100	018601	HOUSING ALLOWANCE	45,000	25,125	(19,875)
26100	018602	DOG PAY	5,900	900	(5,000)
					(CONT)

Budget Amendment

26100	033105	INSUR XP LIABILITY EXPERIENCE	11,688	17,400	5,712
26100	034800	PROF & SPECIAL SERVICES	1,600	2,600	1,000
26100	034828	PROF LEGAL SVS	-	26,325	26,325
26100	035591	CHGS IT HARDWARE EQP	3,300	9,070	5,770
26100	035940	TRANS/TRVL FUEL	86,718	101,718	15,000
26100	036100	UTILITIES	21,333	17,333	(4,000)
26100	050001	CENTRAL SRVC COST PLAN CHGS	43,801	43,843	42
26100	065036	GENERATOR	60,000	45,000	(15,000)
28700	011000	REGULAR SALARIES	833,000	669,000	(164,000)
28700	017000	EXTRA HELP	32,000	12,000	(20,000)
28700	017502	OVERTIME PAY	41,000	66,000	25,000
28700	018100	EMPLOYER SHARE FICA	66,000	58,600	(7,400)
28700	018201	EMPLOYER SHARE RETIREMENT	253,000	212,400	(40,600)
28700	018205	EMPLOYER SHARE 401A	12,000	2,000	(10,000)
28700	018300	EMPLOYER SHARE HEALTH INSUR	168,000	159,100	(8,900)
28700	018307	EMPLYR SHR OTHR POST EMP BEN	41,000	32,800	(8,200)
28700	018501	WORKERS COMP EXPERIENCE	67,000	70,728	3,728
28700	033103	INSUR XP MISCELLANEOUS	3,000	7,000	4,000
28700	033105	INSUR XP LIABILITY EXPERIENCE	12,972	19,320	6,348
28700	033900	MEDICAL/DENTAL/LAB SUPPLIES	20,900	35,900	15,000
28700	034809	PROF BURIAL/FUNERAL SVS	74,750	90,000	15,250
28700	034834	PROF PATHOLOGY SVS	107,500	250,000	142,500
28700	035590	CHGS IT SOFTWARE EQP	-	20,000	20,000
28700	035591	CHGS IT HARDWARE EQP	5,500	7,010	1,510
28700	050001	CENTRAL SRVC COST PLAN CHGS	62,345	63,349	1,004
28800	050001	CNTRL SRVC COST PLAN CHGS	5,842	5,859	17
28800	051386	CONTR TO SHASCOM	1,760,134	1,722,054	(38,080)
29700	011000	REGULAR SALARIES	189,000	175,000	(14,000)
29700	018100	EMPLOYER SHARE FICA	19,000	17,950	(1,050)
29700	018201	EMPLOYER SHARE RETIREMENT	48,000	44,550	(3,450)
29700	018205	EMPLOYER SHARE 401A	2,400	500	(1,900)
29700	018307	EMPLYR SHR OTHR POST EMP BEN	9,800	9,100	(700)
29700	033105	INSUR XP LIABILITY EXPERIENCE	41,304	61,488	20,184
29700	035940	TRANS/TRVL FUEL	23,000	32,576	9,576
29700	035990	CHGS FLEET TRANS/TRVL	22,148	14,148	(8,000)
29700	050001	CENTRAL SRVC COST PLAN CHGS	37,091	37,806	715
TOTAL					734,268

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Budget Amendment

REVENUE
INCREASE <DECREASE>

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
23500	542801	ST BD OF CORRECTIONS GRT	-	20,000	20,000
23514	544102	STATE OFFICE OF EMERGENCY SVS	-	115,238	115,238
23514	693000	CHGS FOR SVS REG EMPLOYEES	-	12,500	12,500
23514	693001	CHARGES FOR SERVICES	-	3,032	3,032
23514	792579	CONTRIB FRM COMMUNITY GRANT	1,108	51,108	50,000
23565	549566	STATE COPS GRANT	200,000	223,000	23,000
23565	693001	CHARGES FOR SERVICES	20,000	24,000	4,000
23565	799600	INSURANCE LOSS & REFUNDS	-	1,000	1,000
26000	536520	ST DEPT OF STATE HOSPITALS GRT	818,468	1,283,981	465,513
26000	549566	STATE COPS GRANT	70,000	80,000	10,000
26000	693007	CHGS FOR SVS TRAINING CLASSES	11,050	8,500	(2,550)
26000	799300	MISCELLANEOUS REVENUE	15,420	11,420	(4,000)
26100	544102	STATE OFC OF EMERGENCY SRVS	46,132	15,515	(30,617)
26100	693001	CHARGES FOR SERVICES	7,500	6,000	(1,500)
28700	533220	ST AUTOMATED VITAL STAT SYSTM	-	1,115	1,115
28700	692002	REIMBURSE COUNTY BURIALS	1,000	8,017	7,017
28700	692690	FORENSIC PATHOLOGY SERVICES	-	1,576	1,576
28700	792579	CONTRIB FRM COMMUNITY GRANT	-	20,000	20,000
29700	210000	ANIMAL LICENSE	28,000	24,000	(4,000)
29700	677130	BOARDING FEES	2,000	5,500	3,500
29700	677220	DANGEROUS ANIMAL	-	300	300
29700	896100	SALE OF CAPITAL ASSETS	-	1,575	1,575
				TOTAL	696,699



From the Desk of:
Mary Williams, Acting County Executive Officer 

Date: February 17, 2023

To: Nolda Short, Auditor-Controller
Rich Viethier, Assistant Auditor-Controller

Subject: Budget Amendment for Economic Development Corporation

Please prepare a FY 2022-23 budget amendment which increases appropriations by \$4,000 in the Services and Supplies object level, offset by use of Contingency funds. This budget amendment will go to the Board of Supervisor for approval on February 28, 2023.

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
16500	034800	PROF & SPECIAL SERVICES	115,000	119,000	4,000
TOTAL					4,000



From the Desk of:
Mary Williams, Acting Director, Housing/CAA

Date: February 10, 2023

To: Nolda Short, Auditor-Controller
Rich Vietheer, Assistant Auditor-Controller

Subject: Budget Amendment for CALHOME ADMIN

Please prepare a FY 2022-23 budget amendment which increases appropriations in the object level Services and Supplies by \$50,000. The increased appropriations are reducing the HOUSING CALHOME fund balance, fund 00187. This budget amendment will go to the Housing Authority Regular Meeting for approval on February 28, 2023.

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
59100	034800	PROF & SPECIAL SERVICES	100	14,100	14,000
59100	034828	PROF LEGAL SVS	-	16,000	16,000
59100	035300	RENTS & LEASES OF STRUCTURES	-	20,000	20,000
				TOTAL	50,000



Inter-Office Memorandum

To: Nolda Short, Auditor-Controller
From: Christy Coleman, HHSA Assistant Director
Date: February 21, 2023
Re: HHSA Mid-Year Budget Amendment

Christy Coleman 2-21-23

This memo and attachments contain the HHSA's requested mid-year budget amendment changes. HHSA closely monitors the cost centers under their span of control to ensure that they remain within Board of Supervisors approved budget authority. At midyear, HHSA has done an extensive review of their budgets and is bringing these budget amendments to the Board of Supervisors to more closely align projections with appropriations and revenue. Many of the cost centers below have significant salary savings due to vacancies from difficulties in finding and hiring qualified applicants. This budget amendment will be presented to the Board of Supervisors for approval on February 28, 2023.

Mental Health (410)- Decrease Transfer Out by \$766,160 to Public Health to match the Transfer In for Public Health. Increase the Transfer Out to Alcohol and Drug by \$200,000 to match the Transfer In to Alcohol and Drug and increase the Transfer Out to Perinatal by \$35,000 to match the Transfer In to Perinatal. These changes to the Transfer Out accounts results in a net decrease in Mental Health of appropriations \$531,160. Reduce revenue in the amount of \$500,000 due Intergovernmental Revenue not coming in as anticipated. Overall, this budget amendment will decrease the fund balance draw by \$31,160.

Public Health (411)- Reduce salaries and benefits in the amount of \$2.5 million dollars to more closely align with projected spending. Decrease Transfer In by \$766,160 to match the Transfer Out from Mental Health. Decrease revenue by \$1,646,500 to more closely align with what the department is anticipating on receiving from funding sources. Overall, this amendment will reduce the Public Health fund balance draw by \$87,340.

Alcohol and Drug (422)- Increase services and supplies in the amount of \$550,000 to account for the increased costs due to the Drug Medi-cal/Organized Delivery System (DM/ODS). Increase a Transfer In by \$200,000 to match the Transfer Out from Mental Health. Increase revenue for Medi-Cal and Contract Services by \$350,000 resulting in a net zero budget amendment.

Perinatal Substance Abuse Program (BU 425)-Increase Support and Care in the amount of \$45,950 based on current trends for client residential care. Increase Transfer In by \$35,000 to match the Transfer Out from Mental Health. Increase revenue for Federal Perinatal grant by \$35,427. Overall, this budget amendment will decrease the fund balance draw by \$24,477.

Social Services (501)-Reduce salaries and benefits in the amount of \$5,000,000 to more closely align with projected spending. This reduction in appropriations will reduce the fund balance draw by a commensurate amount.

Social Services Assistance (541)- Increase other charges by \$2,650,000 to allow for a statutory increase in aid payments due to the maximum aid payment increase at the state level. Increase revenue by a commensurate amount resulting in a net zero budget amendment.

Thank you.

cc: Erin Bertain, Deputy County Executive Officer
Stewart Buettell, Principal Administrative Analyst
Megan Dorney, HHSA Branch Director
Michael Conti, HHSA Deputy Branch Director
Shellie Costa, HHSA Program Manager
Shannon Shaver, Supervising Accountant

MENTAL HEALTH
DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
				0	0
41000	095422	TRANS OUT ALCOHOL AND DRUG	650,000	850,000	200,000
41000	095411	TRANS OUT PUBLIC HEALTH	760,000	250,000	(510,000)
41000	095425	TRANS OUT PERINATAL	30,000	65,000	35,000
41010	095411	TRANS OUT PUBLIC HEALTH	256,160	0	(256,160)
TOTAL					(531,160)

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
41000	533202	STATE IGT	4,000,000	3,500,000	(500,000)
					0
					0
TOTAL					(500,000)

(31,160)

PUBLIC HEALTH
DEPARTMENT NAME

APPROPRIATIONS
INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
41100	011000	REGULAR SALARIES	1,300,966	587,888	(713,078)
41100	017000	EXTRA HELP	49,670	22,445	(27,225)
41100	018100	EMPLOYER SHARE FICA	97,439	44,031	(53,408)
41100	018201	EMPLOYER SHARE RETIREMENT	326,980	147,758	(179,222)
41100	018205	EMPLOYER SHARE 401A	25,010	11,302	(13,708)
41100	018300	EMPLOYER SHARE HEALTH INSUR	324,617	146,690	(177,927)
41100	018307	EMPLYR SHR OTHER POST EMP BEN	56,952	25,736	(31,216)
41100	018400	EMPLOYERSHR UNEMPLOY INS	521	235	(286)
41100	018500	WORKERS COMP EXPOSURE	7,170	3,240	(3,930)
41122	011000	REGULAR SALARIES	297,529	170,994	(126,535)
41122	018100	EMPLOYER SHARE FICA	22,618	12,999	(9,619)
41122	018201	EMPLOYER SHARE RETIREMENT	74,428	42,775	(31,653)
41122	018205	EMPLOYER SHARE 401A	3,034	1,744	(1,290)
41122	018300	EMPLOYER SHARE HEALTH INSUR	56,765	32,624	(24,141)
41122	018307	EMPLYR SHR OTHER POST EMP BEN	14,013	8,053	(5,960)
41122	018400	EMPLOYERSHR UNEMPLOY INS	120	69	(51)
41122	018500	WORKERS COMP EXPOSURE	1,765	1,014	(751)
41130	011000	REGULAR SALARIES	1,110,464	949,512	(160,952)
41130	017000	EXTRA HELP	136,189	116,450	(19,739)
41130	017502	OVERTIME PAY	2,000	1,710	(290)
41130	018100	EMPLOYER SHARE FICA	86,368	73,850	(12,518)
41130	018201	EMPLOYER SHARE RETIREMENT	277,894	237,616	(40,278)
41130	018205	EMPLOYER SHARE 401A	5,526	4,725	(801)
41130	018300	EMPLOYER SHARE HEALTH INSUR	391,097	334,411	(56,686)
41130	018307	EMPLYR SHR OTHER POST EMP BEN	52,299	44,719	(7,580)
41130	018400	EMPLOYER SHR UNEMPLOY INS	498	426	(72)
41130	018500	WORKERS COMP EXPOSURE	7,310	6,250	(1,060)
41130	018603	CELL/PDA COMM ALLOWANCE PROG	169	145	(24)
41149	011000	REGULAR SALARIES	209,195	87,412	(121,783)
41149	018100	EMPLOYER SHARE FICA	15,903	6,645	(9,258)
41149	018201	EMPLOYER SHARE RETIREMENT	52,312	21,859	(30,453)
41149	018205	EMPLOYER SHARE 401A	3,007	1,256	(1,751)
41149	018300	EMPLOYER SHARE HEALTH INSUR	51,961	21,712	(30,249)
41149	018307	EMPLYR SHR OTHER POST EMP BEN	9,852	4,117	(5,735)
41149	018400	EMPLOYER SHR UNEMPLOY INS	85	36	(49)
41149	018500	WORKERS COMP EXPOSURE	1,241	519	(722)
41155	011000	REGULAR SALARIES	705,326	645,818	(59,508)
41155	017000	EXTRA HELP	24,269	22,221	(2,048)
41155	018100	EMPLOYER SHARE FICA	53,926	49,376	(4,550)
41155	018201	EMPLOYER SHARE RETIREMENT	176,655	161,751	(14,904)
41155	018205	EMPLOYER SHARE 401A	9,908	9,072	(836)
41155	018300	EMPLOYER SHARE HEALTH INSUR	177,353	162,390	(14,963)
41155	018307	EMPLYR SHR OTHER POST EMP BEN	33,219	30,416	(2,803)
41155	018400	EMPLOYER SHR UNEMPLOY INS	293	268	(25)
41155	018500	WORKERS COMP EXPOSURE	4,308	3,945	(363)
41160	011000	REGULAR SALARIES	922,535	746,748	(175,787)
41160	018100	EMPLOYER SHARE FICA	70,151	56,784	(13,367)
41160	018201	EMPLOYER SHARE RETIREMENT	230,968	186,957	(44,011)

41160	018205	EMPLOYER SHARE 401A	12,184	9,862	(2,322)
41160	018300	EMPLOYER SHARE HEALTH INSUR	289,272	234,152	(55,120)
41160	018307	EMPLYR SHR OTHER POST EMP BEN	43,449	35,170	(8,279)
41160	018400	EMPLOYER SHR UNEMPLOY INS	373	302	(71)
41160	018500	WORKERS COMP EXPOSURE	5,472	4,429	(1,043)
41165	011000	REGULAR SALARIES	793,420	672,376	(121,044)
41165	018100	EMPLOYER SHARE FICA	60,326	51,123	(9,203)
41165	018201	EMPLOYER SHARE RETIREMENT	202,681	171,760	(30,921)
41165	018205	EMPLOYER SHARE 401A	7,372	6,247	(1,125)
41165	018300	EMPLOYER SHARE HEALTH INSUR	204,216	173,061	(31,155)
41165	018307	EMPLYR SHR OTHER POST EMP BEN	37,807	32,039	(5,768)
41165	018400	EMPLOYER SHR UNEMPLOY INS	321	272	(49)
41165	018500	WORKERS COMP EXPOSURE	4,705	3,987	(718)
41165	018603	CELL/PDA COMM ALLOWANCE PROG	112	95	(17)
					0
					0
					0
					0
TOTAL					(2,500,000)

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
41100	800410	TRANS IN MENTAL HEALTH	500,000	0	(500,000)
41141	800410	TRANS IN MENTAL HEALTH	100,000	150,000	50,000
41160	800410	TRANS IN MENTAL HEALTH	416,160	100,000	(316,160)
					0
41100	533201	STATE DEPT PUBLIC HEALTH GRANT	3,146,500	1,500,000	(1,646,500)
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
TOTAL					(2,412,660)

(87,340)

ALCOHOL AND DRUG

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
42200	034800	PROF & SPECIAL SERVICES	8,589,662	9,139,662	550,000
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
					0
TOTAL					550,000

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
42200	552100	FEDERAL MEDI-CAL	7,364,493	7,634,493	270,000
42200	693030	CONTRACT SERVICES REVENUE	95,000	175,000	80,000
42200	800410	TRANS IN MENTAL HEALTH	650,000	850,000	200,000
TOTAL					550,000

APPROPRIATIONS

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
42500	050001	CENTRAL SERVICE COST PLAN CHGS	18,611	18,628	17
42500	052001	SUPP/CARE CLIENTS	1,200	7,500	6,300
42500	052015	SUPP/CARE ADULT RESIDENTIAL	33,367	73,000	39,633
					0
					-
TOTAL					45,950

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
42500	560300	FEDERAL PERINATAL GRANT	464,573	500,000	35,427
42500	800425	TRANS IN MENTAL HEALTH	30,000	65,000	35,000
					0
					0
TOTAL					70,427

(24,477)

SOCIAL SERVICES

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
50100	011000	REGULAR SALARIES	30,131,000	27,279,204	(2,851,796)
50100	011200	TERMINATION/SPECIAL PAY	222,000	200,988	(21,012)
50100	017000	EXTRA HELP	85,000	76,955	(8,045)
50100	017502	OVERTIME PAY	452,000	409,220	(42,780)
50100	017505	STANDBY PAY	89,000	80,576	(8,424)
50100	017509	HOLIDAY OVERTIME PAY	8,000	7,243	(757)
50100	018100	EMPLOYER SHARE OASDI	2,371,000	2,146,593	(224,407)
50100	018201	EMPLOYER SHARE RETIREMENT	7,452,000	6,746,694	(705,306)
50100	018205	EMPLOYER SHARE 401A	323,000	292,429	(30,571)
50100	018300	EMPLOYER SHARE HEALTH INS.	9,974,000	9,029,995	(944,005)
50100	018307	EMPLOYER SHR OTH POST EMP BEN	1,523,000	1,378,853	(144,147)
50100	018400	EMPLOYER SHR UNEMPLOY INS	12,000	10,864	(1,136)
50100	018500	WORKERS COMP EXPOSURE	181,000	163,869	(17,131)
50100	018603	CELL / PDA COMM ALLOWANCE PGM	5,100	4,617	(483)
TOTAL					(5,000,000)

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
					0
					0
					0
					0
					0
					0
TOTAL					0

(5,000,000)

SOCIAL SERVICES ASSISTANCE

DEPARTMENT NAME

APPROPRIATIONS

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
54100	052004	SUPP/CARE MINORS/WARDS	19,850,000	22,000,000	2,150,000
54100	052005	SUPP/CARE PUBL ASST RECIPIENTS	16,500,000	17,000,000	500,000
TOTAL					2,650,000

REVENUE

INCREASE <DECREASE>

ORG KEY	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
54100	542603	ST REALIGNMENT 2011 AB109	10,067,750	10,776,482	708,732
54100	531400	ST AID TO ADOPTIVE CHILDREN	1,550,000	1,750,000	200,000
54100	551000	FEDERAL AID FAM W/DEP CHILDREN	2,608,732	3,650,000	1,041,268
54100	551410	FEDERAL AID TO ADOPTIVE CHILD	10,600,000	11,300,000	700,000
TOTAL					2,650,000



From the Desk of:
Mary Williams, Acting County Executive Officer

To: Nolda Short, Auditor-Controller

From: Mary Williams, Acting County Executive Officer *MW*

Date: February 15, 2023

Subject: Budget Amendment

Please prepare a budget amendment to the Contingency Reserves Budget Unit (BU900) to increase appropriations in amount of \$25,593. This increase will offset the cumulative decreases in other budget units with the mid-year budget amendments to the use of General Fund. This item will be brought to the Board on February 28, 2023.

Appropriations

COST CENTER	ACCOUNT	ACCOUNT DESCRIPTION	BUDGET READS	BUDGET SHOULD READ	AMOUNT OF TRANSFER (+/-)
90000	090000	APPROPRIATION FOR CONTINGENCY	250,666	276,259	25,593
TOTAL					\$25,593