

**RESOLUTION NO. 2023-\_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SHASTA  
AUTHORIZING APPROVAL OF EXPENDITURES FOR FOOD AND HOUSEHOLD  
COMMODITIES FOR THE JUVENILE REHABILITATION FACILITY**

**WHEREAS**, Shasta County, through its Probation Department routinely purchases food and household commodities for the function and operation of the Juvenile Rehabilitation Facility; and

**WHEREAS**, commodity availability and pricing are at times highly volatile and price discounts as well as price increases across vendors often fluctuate based on spot-in-time commodity market pricing as well as inventory levels which may result in substantial price variance; and

**WHEREAS**, there are a limited number of vendors with whom the county has a blanket purchase order in place for commodities purchased for the Juvenile Rehabilitation Facility and the volume of commodities purchased can easily exceed \$3,000 which require a County Purchase Order pursuant to *Shasta County Administrative Policy 6-101*; and

**WHEREAS**, specific vendors are not always able to fulfil commodities orders in a timely manner due to supply chain issues and or transportation concerns; and

**WHEREAS**, Shasta County, through its Probation Department desires to have the tools to be able to quickly respond to those supply chain issues and transportation concerns as well as to leverage available discounts and/or price variances between vendors to obtain necessary commodities in the most economical manner possible.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of the County of Shasta authorizes expenditures by the Shasta County Probation Department for food and household commodities purchased for the Juvenile Rehabilitation Facility where the cost for the order of commodities is \$5,000 or less and for which the Shasta County Probation Department has determined to be the most economical purchase available based on commodity supply and demand at the time of procurement.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** that the Shasta County Auditor-Controller may allow any such purchase up to \$5,000 without the Shasta County Probation Department complying with the purchasing requirements set forth in Shasta County Administrative Policy 6-101, *Shasta County Contracts Manual*, provided that the Probation Department track such expenditures and the cumulative total of all such expenses made under this Resolution shall not exceed more than fifteen percent of the Probation Department's adjusted budget for services and supplies in any given county fiscal year.

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February 28, 2023

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**DULY PASSED AND ADOPTED** this 28<sup>th</sup> day of February, 2023 by the Board of Supervisors of the County of Shasta by the following vote:

AYES:     X  
NOES:     X  
ABSENT:   X  
ABSTAIN:   X  
RECUSE:   X

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PATRICK JONES, CHAIR  
Board of Supervisors  
County of Shasta  
State of California

ATTEST:

MARY WILLIAMS  
Acting Clerk of the Board of Supervisors

By \_\_\_\_\_  
Deputy