



Housing and Community Action Programs

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Richard Kuhns, Psy.D., Director
Housing Authority
Community Action Agency

MEMORANDUM

TO: Brian Muir, Auditor-Controller

FROM: Richard Kuhns, Psy.D., Director of Housing/Community Action Programs

RE: Budget Amendment for FY 2016/2017

DATE: June 8, 2017

Please prepare the following budget amendment for F/Y 2016/2017. The Department of Housing and Community Action Programs hopes to present this item to the Board of Supervisors at the June 20, 2017 meeting.

This amendment will budget for expenditures related to an unanticipated employee payoff, reduce PHA Housing Assistance appropriations and revenue to amounts anticipated in the current fiscal year, and makes other adjustments to align each budget with actual expenditures and revenue for year-end.

Should you have any questions, please contact Staff Services Manager, Janet Redmond at 245-6432 or jredmond@co.shasta.ca.us.

Thank you for your assistance.

C: Julie Hope, Principal Administrative Analyst, County Administrative Office

Cost Center:	Cost Center Name	Account Number	Account Description	Budget Reads	Budget Should Read	Amount of Transfer (+/-) Increase and/or (Decrease)
54300	Housing Authority	011000	Regular Salaries	\$321,809	\$338,809	+\$17,000
54300	Housing Authority	011200	Termination/Special Pay	\$0	\$4,530	+\$4,530
54300	Housing Authority	034828	Prof Lgl Svs	\$0	\$26,000	+\$26,000
54300	Housing Authority	052011	Supp/Care Recipient Housing	\$20,000	\$0	(\$20,000)
54300	Housing Authority	088592	C/A HOME	\$0	(\$1,322)	(\$1,322)
54300	Housing Authority	088593	C/A PHA Housing Asst	(\$723,895)	(\$770,103)	(\$46,208)
59000	CAA	011000	Regular Salaries	\$157,613	\$167,613	+\$10,000
59000	CAA	034800	Prof & Spec Services	\$20,000	\$10,000	(\$10,000)
59200	HOME	034802	Prof Admin Svs [c/r 54300-088592]	\$0	\$1,322	+\$1,322
59200	HOME	052011	Supp/Care Recipient Housing	\$600,000	\$598,678	(\$1,322)
59300	PHA Housing Asst.	034802	Prof Admin Svs [c/r 54300-088593]	\$723,895	\$770,103	+\$46,208
59300	PHA Housing Asst.	052011	Supp/Care Recipient Housing	\$4,800,000	\$4,498,303	(\$301,697)
	Total Appropriation Change					(\$275,489)

Cost Center:	Cost Center Name	Account Number	Account Description	Budget Reads	Budget Should Read	Amount of Transfer (+/-) Increase and/or (Decrease)
54300	Housing Authority	559210	Fed HUD Rent Asst Portability	\$20,000	\$0	(\$20,000)
59300	PHA Housing Asst.	559202	Fed Housing Choice Vouchers	\$4,750,000	\$4,468,511	(\$281,489)
59300	PHA Housing Asst.	559203	Fed Housing Choice Admin Fee	\$700,000	\$710,000	+\$10,000
59300	PHA Housing Asst.	795560	Recaptured Payments	\$0	\$16,000	+\$16,000
	Total Revenue Change					(\$275,489)
	Net Change					\$0