

INTER-OFFICE MEMORANDUM

OFFICE OF:
PAUL KJOS
AGRICULTURAL COMMISSIONER/SEALER
Phone: 224-4949 Fax: 224-4951

TO: Brian Muir, Auditor/Controller *PK*
FROM: Paul Kjos, Agricultural Commissioner/Sealer
SUBJECT: Budget Amendment
DATE: April 5, 2017

Attached is a budget amendment worksheet requesting an amendment to the Agricultural Commissioner/Sealer budget units. The request does the following:

1. Increase revenues in 28000-539200 (Unclaimed Gas Tax) from \$285,000 to \$304,584, an increase of \$19,584.
2. Increase appropriations in 28000-032100 (Agricultural Expense) from \$5,000 to \$8,600, an increase of \$3,600.
3. Increase appropriations in 28000-077542 (Fixed Assets) from \$0 to \$8,900, an increase of \$8,900.

This request is scheduled to be presented to the Board for their consideration on April 18, 2017. Please contact me if you have any questions.

Attachment

Cc: Elaine Grossman
Frank Costa

BUDGET AMENDMENT
Agriculture/Weights & Measures

Appropriations

Fund/Budget Unit Number	Account Number/Description	Budget Reads	Budget should Read	Amount of Transfer
28000	032100	\$5,000	\$8,600	\$3,600
28000	0077542	\$0	\$8,900	\$8,900

Revenue

Fund/Budget Unit Number	Account Number/Description	Budget Reads	Budget should Read	Amount of Transfer
28000	539200	\$285,000	\$304,584	\$19,584