

MINUTES

**BURNEY FIRE PROTECTION DISTRICT
BOARD OF FIRE COMMISSIONERS
NOVEMBER 8, 2016
3:00 PM – Regular Meeting**

DRAFT

OPEN SESSION

MEETING CALLED TO ORDER: 3:00 p.m. by Board Chair Moore

FLAG SALUTE: Board Chair Moore

ROLL CALL

Bob Moore
Roger Valinoti
Steve Sweet
Donna Caldwell

AGENDA APPROVAL

On motion by Caldwell and second by Sweet, the **Agenda was approved** by the following vote:

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

ANNOUNCEMENTS

None.

PRESENTATIONS

None.

COMMITTEE REPORTS

Finance – None
Strategic Plan Committee – None
Fire Station Relocation Committee – None
Legislative Committee – None

PUBLIC FORUM

None.

PUBLIC FORUM RESPONSE

None.

1. CONSENT CALENDAR

Items are expected to be routine and non-controversial. They will be acted upon by the Board at one time, using one motion, without discussion. Any Commissioner, staff member, or interested person or party may request that an item be removed from the consent calendar for later discussion.

- a. Approval for payment of bills as submitted: October 18, 2016, Batch 2.
- b. Approval of the Minutes from the Regular Meeting, October 11, 2016.
- c. Monthly financial reports for October 2016.
- d. Ambulance accounts receivable reports for September 2016.

On motion by Valinoti and second by Caldwell, **the Consent Calendar items were approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

2. ITEMS REMOVED FROM THE CONSENT CALENDAR.

None.

3. DISCUSSION / ACTION ITEMS

- X
- a. **Board "Appointment In-Lieu of Election" (Incumbent Statement and Interview of Potential Board Member).** Robert Moore said that he did not file in time for reappointment but would like to remain on the board for another term.

Jack Hathaway had submitted a letter of interest to join the BFPD Board of Directors. He was interviewed by the four current board members.

On motion by Caldwell, and seconded by Valinoti, **the Board requests that Robert Moore and Jack Hathaway be appointed in lieu of election to the Burney Fire Protection District Board of Directors by the Shasta County Board of Supervisors, approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

- b. **Ambulance District/Boundaries.** Interim Fire Chief Abe Hathaway reported that in 2012, SSV requested that BFPD include Round Mountain and the nearby surrounding area in our ambulance district.

FUTURE AGENDA ITEMS

Board appointments, Oath of Office

FIRE CHIEF'S REPORT

- Since the last board meeting, we have had 38 medicals, 1 vegetation fire, 2 unauthorized burns, 1 vehicle fire, and 5 other calls (smell of gas, canceled enroute, etc.).

- Insurance Service Office (ISO) will be in Burney on 12/13/16 to do a survey and inspections at Burney Fire, Burney Water, and Del Oro Water. If their findings are favorable, the Burney area may get a better ISO rating. The last time they were here was in 2003.
- Firefighter Walsh has been working diligently for the past 3 weeks in his new position. The station and apparatus bay are getting back in order and annual projects are getting caught up.
- PG&E has started a substantial project in town. BFPD is working closely with their project staff.
- We are about one-fourth of the way through the annual hose testing.
- We will be having 2 boot drives this year for the Toy Drive. The first one is on Tuesday, November 15,

BOARD MEMBER REPORTS

None.

ADJOURNMENT

Board Chair Moore adjourned the meeting at 3:25 p.m.

Board President

District Secretary

Date: November 8, 2016

STATE OF CALIFORNIA, COUNTY OF SHASTA

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CLERK OF THE BOARD

The Burney Fire Protection District Board of Directors met in regular session this 8th day of November, 2016, at Burney, California, there being present Directors Moore, Valinoti, Sweet, and Caldwell.

- 3 a. Open Board Positions - Appointments in Lieu of Election. BFPD has 1 4-year term, and 1 2-year term Board positions open for the 2016 election. We have received a letter of interest from Jack Hathaway, and a verbal statement of interest from Robert Moore (incumbent).


On motion by Caldwell, and seconded by Valinoti, the **Board requests that Jack Hathaway and Robert Moore be appointed in lieu of election to the Burney Fire Protection District Board of Directors by the Shasta County Board of Supervisors, approved by the following vote:**

Ayes: Moore, Valinoti, Sweet, Caldwell
Noes: None
Absent: None
Abstain: None

STATE OF CALIFORNIA, COUNTY OF SHASTA:

I, CINDY HALL, Burney Fire Protection District Secretary, do hereby certify the foregoing to be a full, true, and correct copy of the minute order of said Board of Directors meeting of November 8, 2016.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the Official Seal of the Burney Fire Protection District Board of Directors this 8th day of November, 2016.



CINDY HALL
Burney Fire Protection District Secretary
County of Shasta, State of California