



CASTELLA FIRE PROTECTION DISTRICT

P.O. BOX 130
CASTELLA, CA 96067

MINUTES OF A REGULARLY SCHEDULED MEETING OF THE CASTELLA FIRE PROTECTION DISTRICT HELD AT THE CASTELLA FIRE HALL ON

Rescheduled to September 13, 2016

Present

Martin Hines, Chairman
Kevin Koschnick, Board Member
Jeff Shuler, Board Member
Scott King, Board Member

Adam C. Heilman, Dist. Admin. Secretary
Gene Meyer, Assistant Fire Chief
Patrick Hines, Captain

Chairman Hines called the meeting to order at 7:11 p.m.

Approval of Minutes

Board member Koschnick pointed out an error in the minutes where board member Shuler is listed as both moving and seconding the July 7, 2016 Minutes. A correction will be made to reflect that Koschnick seconded Shulers motion. Chairman Hines asked for a motion to approve the corrected minutes from the August 2, 2016 regular meeting. Board Member Koschnick moved that the August 2, 2016 regular meeting minutes be accepted. Board Member Shuler seconded the motion. Vote: Ayes: 4 - Noes: 0 - Absent: 1

Open Session –Board Member Topic and Report -**Nothing**

New Business

1. **Review of preliminary budget as developed during the budget workshop held on August 2, 2016.** The members of the board stated that they had no issues with the preliminary budget as presented. Chairman Hines requested a motion for a first approval of preliminary budget. Motion made by Shuler, Seconded by Koschnick Vote: Ayes: 4 - Noes: 0 - Absent: 1
2. **Establish list of suggested nominees to be appointed to the Board of Directors of the Castella Fire Protection District in-lieu of elections. Seats currently held by Martin Hines, and Kevin Koschnick have terms ending on 12/2/16 and no interested parties filed to run for those positions.** Chairman Hines inquired whether anyone has expressed any interest to serve on the board. No other interested parties are known. The Board agreed to present the Shasta County Board of Supervisors with a recommendation to reappoint Martin Hines and Kevin Koschnick to fill the 2 positions on the board or directors for the term beginning on December 2, 2016.

Fire Chief Report

Chief Padilla was absent. Assistant Chief Meyer had nothing to report

Continuing Business

1. **Update on the progress of establishing a firefighter sleeper program by the Castella Fire Protection District.**

Chairman Hines advised that the School is still working on getting all of their items removed from the facility.

1. **Review proposed sale contract for the sale of the District's 1957 Van Pelt Fire Engine to Castle Cragg LLC.** Secretary Heilman advised that payment has been received for the engine. Chairman Hines will need to sign the release of liability and the title over to Castle Cragg LLC.

District Administrative Secretary Report

1. **Current fiscal year budget update.** Covered in earlier agenda item
2. **Agenda Items For Next Meeting**

District Office Administration

1. Board Members reviewed the mail.
Claim/Authorization forms were approved and signed.

Adjournment

Board Chairman Hines asked for a motion to adjourn the meeting. Board Member King moved to adjourn the meeting. Board Member Koschnick seconded the motion. Meeting was adjourned at 7:26 p.m.

Respectfully submitted,

Adam C. Heilman - District Administrative Secretary
Resolutions and handouts from meetings are available upon request.